

Barberton High School
2020-2021
Student Handbook



barbertonschools.org

Home of the MAGICS!

2020-2021 School Calendar

2020-2021 Revised 7/22/2020

July						
S	M	T	W	T	F	S
			1	2	3	4
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Holiday - No School	
Staggered Start	
First/Last Day for Students	
Staff Development/No School Students	
Teacher Work Day	
Comp Day/No School	
Parent/Teacher Conf 3:45 - 7:00	

Events	
17-Aug Staff Development	
18-Aug Staff Development	
19-Aug Teacher Work Day	
24-Aug Staggered Start -Grds Pre, K-2, 3-6, 9 & 11	
25-Aug Staggered Start -Grds Pre, 3-4, 7-8, 10 & 12	
26-Aug All Student's First Day	
7-Sep Labor Day	
9-Oct NEOEA Day	
29-Oct HS/MS & PreSchool Parent/Teacher Conferences	
12-Nov Elementary Parent/Teacher Conferences	
23 & 27-Nov Thanksgiving Break	
18-Dec Records Day	
21-Dec - 1-Jan Winter Break	
4-Jan Staff Development	
5-Jan Staff Development	
18-Jan Martin Luther King Day	
11-Feb Elementary Parent/Teacher Conferences	
12-Feb Comp Day - No students, No teachers	
15-Feb President's Day	
18-Feb HS/MS & PreSchool Parent/Teacher Conferences	
2-Apr Good Friday	
3-Apr - 9-Apr Spring Break	
31-May Memorial Day	
2-Jun Student's Last Day	
3-Jun Teacher Work Day	

Grading Periods []	
Q-1	Aug 24 - Oct 16 (38 days)
Q-2	Oct 19 - Dec 18 (42 days)
Q-3	Jan 6 - Mar 17 (48 days)
Q-4	Mar 18 - June 2 (47 days)

Open House - Virtual Tours	
TBA	PRE & Middle School
TBA	Elementary
TBA	High School

Jan						
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MAGIC SCHOOL PERSONNEL

BOARD OF EDUCATION

President Mr. David Polacek
Vice-President Mrs. Megann Eberhart
Member Mrs. Shawna Angeloff
Member Pat Boyle
Member..... Mr. Thomas Harnden

CENTRAL OFFICE ADMINISTRATION

Superintendent Mr. Jeffrey Ramnytz
Treasurer Mrs. Shawna Jones
Asst. Superintendent (Business/Personnel) Mr. Jason Ondrus
Director of Student Services Mrs. Deidre Parsons
Director of Curriculum and Instruction Dr. Shelly Habegger

BARBERTON HIGH SCHOOL ADMINISTRATION

Principal Mr. Henry Muren
Assistant Principal, 9th – 11th A – L Mr. Joseph Lattarulo
Assistant Principal, 9th – 11th M – Z Mr. Jeremy Travis
Career & College Readiness Coordinator, Compact, 12th Mr. Ryan Hartzell

ATHLETICS

Athletic Director Mr. John Sabol

GUIDANCE COUNSELORS

Grade 9 Mr. Chris Bruner
Grades 10-12 A-G Mrs. Amhee Heim
Grade 10-12 H-N Mrs. Jennifer Tallman
Grade 10-12 O-Z Mr. James Rosenberger

SCHOOL PSYCHOLOGIST Mrs. Allison LaGanke

SCHOOL RESOURCE OFFICER Officer Marty Eberhart
martyeberhart@barbertonschools.org

OFFICES/SECRETARIES/RESPONSIBILITIES

Administrative Office

- Mrs. Brown 25501 Lost & Found, Work Permits, General Information, Progressbook, Final Forms
- Mrs. Beard 25502 Lunch forms
- Ms. Withem..... 25503 School Fees

Guidance Office

- Mrs. Mitchell 25510 Report Cards, School Records, Transcripts
- Mrs. Ball 25517

Attendance Office

- Mrs. Kiss 25530 Absences, Early Dismissal, Emergency Med Forms

Athletic Secretary

- Ms. Ramsey 25401 Sports Questions, Physicals, Ticket Sales

BHS SCHOOL PHONE NUMBERS/EMAILS:

- Main Office (330) 753-1084
- BHS Fax (330) 848-5517

Administrative Office 25900

- Mr. Muren..... 25505 hmuren@barbertonschools.org
- Mr. Lattarulo..... 25508 jlattarulo@barbertonschools.org
- Mr. Travis 25506 jtravis@barbertonschools.org
- Mr. Hartzell 25507 rhartzell@barbertonschools.org

Guidance Office..... 25510

- Mr. Bruner 25511 cbruner@barbertonschools.org
- Mrs. Heim..... 25515 aheim@barbertonschools.org
- Mrs. Tallman 25513 jtallman@barbertonschools.org
- Mr. Rosenberger 25514 jrosenberger@barbertonschools.org

- Athletic Office 25401
- Attendance Office..... 25530
- Vocal Music Office 25512
- Band Office..... 25010

Visit our website at www.barbertonschools.org

DO YOUR JOB



**BE RESPECTFUL
BE RESPONSIBLE AND SAFE
BE READY TO LEARN**

TOP 10 EMPLOYABILITY SKILLS

COMMUNICATION SKILLS

Listening, speaking, and writing. Employers want people who can accurately interpret what others are saying and organize and express their thoughts clearly.

TEAMWORK

In today's work environment, many jobs involve working in one or more groups. Employers want someone who can bring out the best in others.

ANALYTICAL & PROBLEM SOLVING

Employers want people who can use creativity, reasoning and past experiences to identify and solve problems effectively.

PERSONAL MANAGEMENT SKILLS

The ability to plan and manage multiple assignments and tasks, set priorities and adapt to changing conditions and work assignments.

INTERPERSONAL EFFECTIVENESS

Employers usually note whether an employee can relate to co-workers and build relationships with others in the organization.

COMPUTER/TECHNICAL LITERACY

Although employers expect to provide training on job-specific software, they also expect employees to be proficient with basic computer skills.

LEADERSHIP/MANAGEMENT SKILLS

The ability to take charge and manage your co-workers, if required, is a welcome trait. Most employers look for signs of leadership qualities.

LEARNING SKILLS

Jobs are constantly changing and evolving, and employers want people who can grow and learn as the changes come.

ACADEMIC COMPETENCE IN READING/MATH

Although most jobs don't require calculus, almost all jobs require the ability to read and comprehend instructions and perform basic math.

STRONG WORK VALUES

Dependability, promptness, good attendance, honesty, self-confidence and a positive attitude are prized qualities in any profession. Employers look for personal integrity.

SEE SOMETHING SAY SOMETHING



THE IMPACT OF YOUR CHILD'S ATTENDANCE

Attendance during one school year	Equates to days absent	Which is approximately	Which means the number of lessons missed
94%	10 days	2 weeks	60 lessons
90%	19 days	4 weeks	120 lessons
85%	29 days	6 weeks	180 lessons
80%	38 days	8 weeks	240 lessons
75%	48 days	10 weeks	300 lessons
70%	57 days	11.5 weeks	345 lessons
65%	67 days	13.5 weeks	405 lessons

DO YOU OR SOMEONE YOU KNOW NEED HELP? **CALL 2-1-1**

Summit County, Ohio 

2-1-1[®]

Get Connected. Get Answers.

A program of United Way of Summit County

2-1-1 is a bridge between people who need services and the agencies that can help.

This free, confidential service is available 24 hours a day, 7 days a week.

Call 2-1-1 or **330-376-6660**
Search www.211summit.org
Text your **zip code** to **898-211**

VETERANS SUPPORT
CLOTHING HEALTH CARE
TAX PREPARATION
TRANSPORTATION UTILITIES
EMERGENCY SHELTER
SERVICES FOR SENIORS
ADDICTION TREATMENT
DISABILITY ASSISTANCE
FOOD HOUSING LEGAL
GET CONNECTED. GET ANSWERS.



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NOTE: This Student/Parent Handbook is based in significant part on policies adopted by the Board of Education and Administrative Guidelines developed by the Superintendent. Those Policies and Guidelines are incorporated by reference into the provisions of this Handbook. The Policies and Guidelines are periodically updated in response to changes in the law and other circumstances. Therefore, there may have been changes to the documents reviewed in this Handbook since it was printed in August 2020. If you have questions or would like more information about a specific issue or document, contact your school principal or access the document on the District’s website: www.barbertonschools.org by clicking on “Board of Education” then “Barberton City Schools Bylaws and Policies”.

FOREWARD

This Student Handbook was developed to answer many of the commonly asked questions that you and your parents may have during the school year and to provide specific information about certain Board policies and procedures. Please take time to become familiar with the important information contained in this Handbook and keep the Handbook available for frequent reference by you and your parents. If you have any questions that are not addressed in this Handbook, you are encouraged to talk to your teachers or the building principal. This Handbook replaces all prior handbooks and other written material on the same subjects. This Handbook does not equate to an irrevocable contractual commitment to the student, but only reflects the current status of the Board's policies and the School's rules as of August 1, 2020. If any of the policies or administrative guidelines referenced herein is revised after August 1, 2020, the language in the most current policy or administrative guideline prevails. Copies of current Board policies and administrative guidelines are available from the building principal and on the District's web site.

Our Mission

The mission of the Barberton City School District is meeting each child where they are at and growing them year to year until they are on one of these pathways --- Enrolled, Enlisted, Employed.

Our Vision

Barberton City Schools ... Building a Better Barberton...One Student at a Time!

EQUAL EDUCATION OPPORTUNITY

This District provides an equal educational opportunity for all students.

Any person who believes that s/he has been discriminated against on the basis of his/her race, color, disability, religion, gender, or national origin while at school or a school activity should immediately contact the School District's Compliance Officer:

Mr. Jason Ondrus
Assistant Superintendent (Business Operations/Personnel)
330-753-1025 ext. 13116

Complaints will be investigated in accordance with the procedures described in Board Policy 2260. Any student making a complaint or participating in a school investigation will be protected from retaliation. The Compliance Officer can provide additional information concerning equal access to educational opportunity.

PARENT RIGHT TO KNOW TEACHER QUALIFICATIONS

Dear Parent/Guardian:

You have the right to know about the teaching qualifications of your child's classroom teacher. The federal law, Every Student Succeeds Act, requires that any local school district receiving federal Title I Improving the Academic Achievement of the Disadvantaged funds must notify parents of each student attending any school receiving Title I that they may request information regarding the professional qualifications of the student's classroom teacher, including the following:

1. Whether the teacher has met the Ohio teacher licensing criteria for the grade level and subject areas in which the teacher provides your child instruction.
2. Whether the teacher is teaching under emergency or temporary status that waives state licensing requirements.
3. The college degree major of the teacher and any other graduate degree or certification (such as National Board Certification).
4. Whether your child is provided services by instructional paraprofessionals (sometimes called teacher's aides) and their qualifications.

Our district is pleased to report that 100% of our teachers for the 2020-2021 school year have met state and federal guidelines and are designated Highly Qualified Teachers.

If you want further information about your child's teacher you may request this information by returning this letter with your identifying information to Mr. Jason Ondrus at 633 Brady Ave., Barberton OH 44203. Be sure to give the full name of your child, your full name, your complete address including zip code, and the name of your child's teacher(s).

Sincerely,
Jeffrey Ramnytz, Superintendent

Title I Funded District

The Barberton City School District complies with federal laws which prohibit discrimination in programs and activities receiving federal assistance.

Title I Regulation-Parents may request information regarding the professional qualifications of their children's teachers. For further information regarding Title I services for children, contact Dr. Shelly Habegger at 330-753-1025, shabegger@barbertonschools.org

All teachers in Barberton City Schools who teach core academic subjects are highly qualified teachers, as defined by the Ohio Department of Education. Contact the Barberton City School District for information (330-753-1025) or visit the Ohio Department of Education's website for teacher certification. <http://www.ode.state.oh.us/>

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color or national origin.

Section 504 of the Rehabilitation Act of 1973 prohibits discrimination on the basis of handicap.

Title IX of the Education Amendments of 1972 prohibits discrimination on the basis of sex.

The Barberton City School District also complies with the Family Education Rights and Privacy Act of 1974 which grants to parents/guardians the right to examine their children's official school records.

Inquiries regarding unlawful discrimination may be directed to:

Mr. Jason Ondrus, Asst. Superintendent (Business Operations/Personnel)

or

Mrs. Deidre Parsons, Director of Student Services
Barberton City Schools
633 Brady Avenue
Barberton, OH 44203
330-753-1025

BARBERTON CITY SCHOOL DISTRICT SCHOOL-PARENT COMPACT

The Barberton City School District, and the parents of the students participating in activities, services, and programs funded by Title I, Part A of the Elementary and Secondary Education Act (ESEA), agree that this compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the State's high standards.

SCHOOL RESPONSIBILITIES

The Barberton City School District will:

1. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's student academic achievement standards as follows: Adhere to goals, strategies and action steps described in Barberton's Ohio Improvement Plan, found at <http://www.barbertonschools.org/curriculumandinstruction.aspx>. Parents who do not have access to the Internet may use the parent access computers in the Guidance Office at Barberton High School.
2. Hold parent-teacher conferences during which this compact will be discussed as it relates to the individual child's achievement. Specifically, those conferences will be held in the fall and in the spring. Parents who need alternative times may call the school to arrange for a conference at a time that is mutually convenient for parents and staff members.
3. Provide parents with frequent reports on their children's progress. Specifically, the school will provide interim reports half-way through each grading period (Interims available on line only) and report cards at the end of each grading period.
4. Provide parents reasonable access to staff. Specifically, staff will be available for consultation with parents at times that are convenient for both teachers and parents, i.e. before school, after school, or during a teacher's planning time. Parents should contact the school ahead of time for an appointment with the teacher or other staff members.
5. Provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities, for example: reading to children, practicing math facts, organizing charitable activities or book fairs, PTA activities, helping with extracurricular activities. Parents can arrange for classroom observations by contacting the building principal. All visitations must adhere to Board of Education Policy #9150.

PARENT RESPONSIBILITIES

I, as a parent, will support my child's learning in the following ways:

- Monitoring attendance.
- Making sure that homework is completed.

- Monitoring amount of television and screen time.
- Volunteering in my child's classroom.
- Participating, as appropriate, in decisions relating to my child's education.
- Promoting positive use of my child's extracurricular time.
- Staying informed about my child's education and communicating with the school by promptly reading all notices from the school or the school district either received by my child or by mail and responding, as appropriate.
- Serving, to the extent possible, on policy advisory groups, such as the, District Leadership Team, Building Leader Team, or any other parent advisory committee convened by the Superintendent. Parents are also encouraged to join the Parent-Teacher Association (PTA).

STUDENT RESPONSIBILITIES

I, as a student, will share the responsibility to improve my academic achievement and achieve the state's high standards. Specifically, I will:

- Do my homework every day and ask for help when I need to.
- Read at least 20 minutes every day outside of school time.
- Give to my parents or the adult who is responsible for my welfare all notices and information received by me from my school every day.
- Follow school rules, as described in the student handbook.

ADDITIONAL REQUIRED SCHOOL RESPONSIBILITIES

Additional school requirements under Title I may be found at <http://www.boarddocs.com/oh/barber/Board.nsf/> policy #2261.01. Parents who do not have access to the Internet may use the parent access computers in the Guidance Office at Barberton High School.

COVID 19 - School responsibilities and safety guidelines-

We will follow all UPDATED State and Local guidelines and procedures to ensure that our students remain safe throughout this unprecedented crisis. We will apply all social distancing measures, sanitation requirements, and PPE guidelines as directed by the State of Ohio, Summit County Dept. of Health and the City of Barberton.

If a student is showing COVID 19 related symptoms, for the safety of all students and staff, parents (or an individual on the emergency contacts) are expected to be available to pick up their student in a timely manner. The school will make every attempt possible to isolate the student while waiting to be pickup up, but depending on circumstances it may be difficult for the school to have an area available.

Mr. Jeffery Ramnytz, Superintendent August 15, 2020

If you have questions about the School-Parent Compact, please contact Jeffrey Ramnytz, Superintendent, at 330-753-1025.

SECTION I – STUDENT CONDUCT

SCHOOL PROPERTY

We expect all BHS students to care for and have pride in your school. All students are expected to help keep it clean and looking state-of-the-art. Any students discovered defacing or vandalizing the building, furniture, or grounds in any way will be subject to disciplinary action. Legal action may be taken and charges could be issued by the Barberton Police Department depending on the nature and severity of the incident.

CODE OF CONDUCT

A major component of the educational program (at the school) is to prepare students to become responsible citizens by learning how to conduct themselves properly and in accordance with established standards. Students are expected to behave in accordance with Federal, State and local laws and rules and Board policies and Administrative Guidelines, and in a way that respects the rights and safety of others. Staff will take corrective action to discipline a student and/or to modify the student's behavior when a student's behavior does not fall within these parameters.

School staff may report suspected criminal misconduct by a student to law enforcement. Law enforcement officers will be permitted to carry out necessary law enforcement functions in the schools, including the removal of a student from school grounds in appropriate circumstances.

BARBERTON CITY SCHOOLS SECONDARY CODE OF CONDUCT AND ZERO TOLERANCE (Board Policy: 5500)

The items in this code are applicable to all secondary students. This code shall apply during any school activity, function, or event whether on property owned, rented or maintained by the Barberton Board of Education or property owned, rented or maintained by another party. Additionally, the provisions of this Code shall apply to secondary students if the prohibited act(s) takes place while on properties immediately adjacent to school property, within line of sight of school property, on school transportation, or if the act affects the operation of the schools.

Students may be subject to the Code of Conduct regardless of when, where and how the conduct occurred, including compact programs, extra-curricular activities, or school related events (i.e. sporting events, dances, field trips, etc.), if the conduct has the effect of threatening the safety and security of the school, students while at school or disrupting the educational process. **(Examples which are not inclusive are text messages, cyberbullying from Facebook, Twitter or other social networking sites, etc.)** Students are to stay in designated areas during any school activities including sporting events home or

away. Students are not to venture to opponents side or non-student sections at events.

All staff, including the following individuals, have the right to exercise their authority to implement this code: administrators, teachers, librarians or media clerks, substitute teachers, teacher aides, monitors, authorized volunteers, tutors, secretaries, cooks, custodians, bus drivers, visitors, or other authorized school personnel.

Violation by a student of any one or more of the following rules of conduct may result in disciplinary action, which may include detention, alternative discipline, parental contact, referral to legal authorities, removal, suspension and/or expulsion. Disciplinary actions will be determined with regard to the timings, circumstances, nature, place and level of material disruption caused by the offense.

No form of violent disruptive or inappropriate behavior, including excessive truancy will be tolerated.

Other building procedures will also apply as described by specific building policy.

1. **FIGHTING, ASSAULT**

FOR FIGHTING

- A. Suspension – Up to ten (10) days OSS, pending expulsion.
- B. Notification to the Barberton Police Department (possible charges).

FOR ASSAULT- Assault is knowingly and/or recklessly causing or attempting to cause physical harm to another person.

- A. First Offense: The student may immediately be placed on ten (10) days OSS, pending expulsion.
 - B. Notification to the Barberton Police Department (charges).
2. Use, possession, concealment, buying, selling, transmitting or showing signs of consumption of any **ALCOHOLIC BEVERAGES, NARCOTIC DRUGS OR OTHER CONTROLLED SUBSTANCES** including but not limited to, marijuana, as well as any counterfeit or "look alike" products, controlled substances or any prescription drug or medication which is not in its original container and prescribed for the student. This includes possession/use of any item(s) determined to be drug paraphernalia.

HAVING POSSESSION OF OR UNDER THE INFLUENCE OF NARCOTIC DRUGS or CONTROLLED SUBSTANCES or ALCOHOLIC BEVERAGES

For Any Offense...the following action will be taken:

**FOR STUDENTS UNDER THE INFLUENCE OF A NARCOTIC DRUG,
CONTROLLED SUBSTANCE OR ALCOHOLIC BEVERAGE**

- A. Notification of Barberton Police Department
- B. Ten (10) days OSS.
- C. Recommendation for expulsion. Student may be expelled up to eighty (80) days at the discretion of the Superintendent. The Superintendent may hold days in abeyance if the student agrees to participate and successfully completes a drug intervention program approved by the Barberton School District. The parent or guardian may accompany his/her child.
- D. Upon return to school, if school officials have reason to suspect that the student has again violated this policy, the student may be directed to submit to drug testing.
- E. Students who violate this section of the code of conduct may be prohibited from participating in commencement exercises, in addition to any other discipline that is imposed.

**FOR STUDENTS IN POSSESSION OF OR ENGAGED IN THE SALE OR
DISTRIBUTION OF A NARCOTIC DRUG, CONTROLLED SUBSTANCE OR
ALCOHOLIC BEVERAGE**

- A. Notification of Barberton Police Department.
- B. Ten (10) days OSS.
- C. Recommendation for expulsion. Student may be expelled up to eighty (80) days at the discretion of the Superintendent. The Superintendent may hold days in abeyance if the student agrees to participate and successfully completes a drug intervention program approved by the Barberton School District. The parent or guardian may accompany his/her child.
- D. Upon return to school, if school officials have reason to suspect that the student has again violated this policy, the student may be directed to submit to drug testing.
- E. Students who violate this section of the code of conduct are prohibited from participating in commencement exercises, in addition to any other discipline that is imposed.

3. **BOMB THREATS, WEAPONS THREATS, FALSE FIRE ALARM THREATS,
AND SETTING OR ATTEMPTING TO SET AN UNAUTHORIZED FIRE,
POSSESSION, USE OR THREATENED USE OF FIREWORKS,
EXPLOSIVES, OR OTHER SUCH INSTRUMENTS capable of inflicting
bodily injury or disrupting the operation of the schools. Including but
not limited to any types of matches or lighters, threats made toward
the schools, cyber threats, social media, or use of same to incite others
towards such acts.**

Such actions WILL result in the following:

- A. Notification of Barberton Police Department
- B. Ten (10) days OSS.
- C. Recommendation for expulsion. Student may be expelled up to eighty (80) days at the discretion of the Superintendent.

4. **THREATS** to cause physical or mental harm to others, (verbally, in writing or by other means i.e. cyberbullying from Facebook, Twitter or other social networking sites). Non-verbal threats, intimidation or harassment that is persistent and creates an abusive educational environment are included. Jokes or pranks that are perceived as threats by students, faculty, staff and/or community members OR that cause a disruption to the school or work environment for students and/or staff are also prohibited.

5. **POSSESSION, CONCEALMENT, TRANSMITTING, USE, OR THREATEN USE OF WEAPONS including but not limited to** look-alike weapons or any object which might be considered a dangerous weapon or instrument of violence including mace or any other threatening device or substance.

Refer to WEAPONS, Board Policy: 5772

The Barberton Board of Education will not tolerate the possession of firearms on school property, at any school-sponsored event, or in a school vehicle.

The Superintendent shall expel any student bringing a firearm on school property, in a school vehicle or to any school sponsored activity for a period of one year. Any such expulsion shall extend, as necessary, into the school year following the school year in which the incident occurred. A "firearm" is defined in the "Gun-Free School ACT of 1994," 108 Stat. 270, 20 USC 8921.

The Superintendent may reduce the required one-year expulsion on a case-by-case basis for the following reasons:

- A. The student is unlikely to pose a further threat of injury to persons or property, or disruption to the school environment;
- B. The student will not benefit from continuation of the expulsion;
- C. Circumstances regarding the weapons incident were not extreme or, in the judgment of the Superintendent, then the Superintendent may extend the opportunity to receive educational services in an alternative setting as considered appropriate, on a case-by-case basis, to any student expelled from the Barberton Public Schools or any student admitted to the Barberton Public Schools during the period of an expulsion imposed by another school district. The Code of Student Behavior shall be amended to reflect this policy effective September 14, 1995. Students are also prohibited from bringing knives onto school property, in school vehicles or to any school sponsored activity. The definition of a knife includes, but is not limited to a cutting instrument consisting of a sharp blade fastened to

a handle. Students bringing knives onto school property, in a school vehicle or to any school sponsored activity may be expelled from school, with the same expulsion implications as noted above.

D. The student is disabled and the incident is a manifestation of his/her disability.

The Board of Education may extend the right to expel a student for reasons beyond the possession of a firearm or knife. Students who use or possess other dangerous weapons, which are defined but not limited to metal knuckles, straight razors, explosives, noxiously irritating or poisonous gases, poisons, drugs or other items possessed with the intent to use, sell, harm, threaten or harass students, staff members, parents or community members, may be subject to expulsion.

6. **VIOLATION OF FEDERAL OR STATE STATUTES**, Includes illegal activities on school premises or at school sponsored activities.
7. **VIOLATING THE TERMS OF SUSPENSION**, and/or Disciplinary Class. Includes leaving detention or ISS without permission.
8. **DAMAGE, DESTRUCTION, DEFAACEMENT, OR MISUSE** of school property or private property on school premises or at any school sponsored activity, whether intentionally, negligently, recklessly or carelessly done.
9. **SMOKING**, includes the possession or use of any tobacco products including smokeless tobacco such as snuff or chewing tobacco, e-cigarette/vapor devices (pods - empty or full, chargers, etc.) and matches or lighters.

TOBACCO/Vapor Products

- A. First offense...Suspension – Three (3) days OSS, Two (2) days of which will be held in abeyance if the student attends a "Smoking Intervention Program". The parent or guardian may accompany his/her child.
- B. Second offense...Suspension – Three (3) days OSS. Ohio State Senate Bill 218 prohibits a child from consuming, possessing, using, purchasing, attempting to purchase, ordering, paying for, sharing the cost of, accepting, or receiving cigarettes, other tobacco products, vapor products or papers used to roll cigarettes.
- C. Third offense...Suspension – Five (5) days of OSS.

Students who violate this law may be referred to the Barberton Police Department.

10. **PROFANE, INDECENT, INAPPROPRIATE OR OBSCENE COMMUNICATION** written or verbal. This shall include use of obscene gestures, pictures, signs or clothing.

Use of profane, indecent, inappropriate or obscene language, written or verbal, including the use of obscene gestures, possession of obscene pictures, signs or clothing, that is directed toward an individual may result in disciplinary action.

Note: Extreme use of profane, indecent, inappropriate or obscene language, written or verbal, directed toward an individual may result in an immediate recommendation for expulsion.

11. INSUBORDINATION, DISOBEDIENCE AND/OR DISRESPECTFUL BEHAVIOR in refusing to comply with directions of school personnel including insolent, arrogant, disrespectful or threatening language or behavior (to school personnel or visitors). This shall include those who incite and entice such acts. Recording any incident on one's phone is an example of inciting.

12. INTERRUPTION OF THE EDUCATIONAL PROCESS by being disruptive in the classroom and/or hallways due to loud and/or repeated talking, making noises, which includes postings on Facebook, Twitter, social media of any type that disrupts the educational process.

13. TRUANCY from school including study hall, class or any other assigned activity for all or part of a day without school authorization will result in school consequences.

PLEASE NOTE - DAYTIME CURFEW

Parents and students are reminded that the City of Barberton has passed a law making it illegal for a student (age 6-18) to be in public places during school hours unless they are accompanied by a parent, have an excuse to be out of school or are employed with a work permit. Students in violation of this law may be taken into custody of the police and parents are subject to a fine. This includes students suspended or expelled.

14. REPEATED TARDINESS to class or school may result in appropriate school consequences and/or truancy consequences.

15. THEFT of school property or equipment, or personal property of any school personnel, student or visitor.

A. Notification of Barberton Police Department

B. One day ISS, OSS, up to 10 days OSS, pending expulsion.

16. THE ACT OF EXTORTION from any person on school property or at any school sponsored event.

- 17. GAMBLING** for money or valuables on school property or at any school sponsored event. Card playing during academic time is unacceptable.
- 18. THE ACT OF FALSELY REPORTING INCIDENTS** Deliberately making false reports about harassment, intimidation, bullying and/or other aggressive behavior for the purpose of getting someone in trouble or attention.
- 19. FALSIFYING** Lying, making false accusations, or giving false testimony to school personnel.
- 20. CHEATING AND/OR PLAGIARISM copying and pasting anything that is not your work.**
- 21. PEER CONFLICT - any non-physical or physical harassing between student that may or may not cause mental or physical harm and does not meet the criteria of bullying.** (May include verbal threats/harassment/intimidation).
- 22. BULLYING** - any intentional written, verbal, electronic, or physical act that a student or group of students exhibits toward another particular student(s) more than once and the behavior both causes mental or physical harm to the other student(s) and is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment for the other student(s); or violence within a dating relationship. "Electronic act" means an act committed through the use of a cellular telephone, computer, pager, personal communication device, or other electronic communication device. Bullying can be reported on our website barbertonschools.org "stop it app". There are two ways to report – help line app or STOPit app.

The following definitions are from Board Policy 5517.01:

Harassment, intimidation, or bullying means:

- A. any intentions written, verbal, electronic, or physical act that a student or group of students exhibits towards another particular student(s) more than once and the behavior both causes mental or physical harm to the other student(s) and is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening or abusive educational environment for the other student(s).
- B. violence within a dating relationship.
- C. "Electronic act" means an act committed through the use of a cellular telephone, computer, pager, personal communication device, or other electronic communication device.
- D. aggressive behavior is defined as inappropriate conduct that is repeated enough to negatively impact a student's educational, physical or emotional

well-being. This type of behavior is a form of intimidation and harassment, although it need not be based on any of the legally protected characteristics, such as sex, race, color, national origin, marital status, disability or gender identity. It would include, but not be limited to, such behaviors as stalking, bullying/cyberbullying, intimidating, menacing, coercion, name calling, taunting, making threats, and hazing.

E. harassment, intimidation, or bullying also means cyberbullying through electronically transmitted acts (i.e., internet e-mail, cell phones, or wireless hand-held devices) that a student(s) or a group of students exhibits toward another particular student(s) more than once and the behavior both causes mental and physical harm to the other student(s) and is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment for the other student(s).

23. SEXUAL HARASSMENT Unwelcome sexual advances, requests for sexual favors, or verbal or physical conduct of a sexual nature may constitute sexual harassment.

24. INAPPROPRIATE PHYSICAL OR NONPHYSICAL BEHAVIOR

Any behavior deemed inappropriate in school, including but not limited to unwelcome touching, physical or nonphysical horseplay, unwanted advances, physical intimidation, public displays of affection, loud hallway behavior. "Sexting," which refers to the sharing of nude photos or videos via cell phone or other electronic devices, can have serious legal consequences. Consequences may also be issued by the school for possessing, viewing, or sharing of such images.

"Public Display of Affection" - Students shall not engage in kissing, hugging or any sexual acts or displays not appropriate to the educational environment. Violators may be subject to disciplinary action.

25. COMMISSION OF A DANGEROUS ACT OR WILLFUL MISCONDUCT endangering the person and/or property of school personnel or property. (ex. propping doors or allowing entrance of unauthorized persons).

26. LEAVING SCHOOL PROPERTY OR AN ASSIGNED AREA leaving school or class without proper permission; not attending scheduled classes.

Administration reserves the right to conduct unannounced HALL SWEEPS in order to ensure students are in class. Any student found in the hall, without a pass, may be issued consequences.

27. **THROWING OF ANY OBJECT** including but not limited to, snowballs, water-balloons, food, etc.
28. **COMMISSION OF AN UNETHICAL/IMMORAL ACT.**
29. **VIOLATION OF STATE STUDENT MANDATES** including but not limited to, obtaining required immunizations and failure to submit an Emergency Medical Card to the attendance office by September 9th, 2019.
30. **LOITERING, LITTERING OR CAUSING A DISTURBANCE** on public or private property adjacent to, across from or in close proximity to a school site, while either coming to and from school or school activities, or during the school day, or during school activities.
31. **ELECTRONIC DEVICES** such as, but not limited to wireless or electrical communication devices personal or school owned, i.e., cell phones, cameras, ipods or electronic gaming systems. Any misuse of school and/or school owned devices and/or technology, or violation of this rule may result in confiscation of the device and/or disciplinary action. Administrators may hold the device until a parent claims it from the school office. **Contents of cell phones may be searched if a reasonable suspicion exists that it may have been used in an activity prohibited by the Code of Conduct.** Administrative time **may not** be used to investigate lost or stolen electronic items.

Possible consequences for using/displaying electronic devices:

A. First Offense - Item taken and returned at the end of the day

B. Second Offense - Item taken and returned to parent/guardian

C. Third Offense - Item taken and returned on the last day of school

32. **FAILURE TO SERVE ASSIGNED** Discipline may result in After School Disciplinary Class in Daytime Disciplinary Class or OSS.
33. **FAILURE TO FOLLOW RULES** as set forth in the Student Handbook.
34. **REPEATED OFFENSES** of any school rules or accepted standards of school behavior. NOTE: A student may be suspended pending the outcome of expulsion proceedings.

Violation of any Student Code of Conduct will result in disciplinary action which may include Disciplinary Class, ISS, OSS or expulsion. In some situations, notification of the Barberton Police Department may be required.

35. DRESS CODE

Following the dress policy makes school easier for everyone. When students dress appropriately, school staff do not need to bother parents at work or at home, and students will not miss instructional time. If a student is unsure about whether or not an outfit is appropriate, DON'T WEAR IT. The dress code guidelines DO NOT apply to athletic and extracurricular uniforms purchased and approved by the school district.

The following restrictions apply to student dress:

1. Shoes:

Acceptable –Tennis shoes, small heels, flip flops/slides.

Unacceptable – slippers, any unstructured footwear deemed unsafe for the educational environment by administration.

2. Bottoms:

Acceptable –All shorts, skirts, and dresses must be fingertip length. Holes that expose skin must be at or below fingertip length.

Unacceptable – low rise pants that expose undergarments/underwear, pajama bottoms (and/or articles of clothing deemed inappropriate by administration). Running shorts (with the lining) are typically too short and unacceptable when above fingertip length.

3. Tops:

Acceptable – T-shirts, pull over and zip up sweatshirts, sweaters (knit, turtleneck), sweater vests (knit, cardigan), polo/dress shirts, knit shells.

Unacceptable – undergarments/underwear should not be exposed, tops that expose midriff/trunk or cleavage, camisole (camis), shirts that are off the shoulder without any kind of strap, and heavy coats (and/or articles of clothing deemed inappropriate by administration).

NOTE: Outdoor apparel (coats, puffy vests, jackets with lining/zippers, trench coats) should be placed in the student's locker for the duration of the day. Students should dress appropriately for the weather.

4. Hats/Head Coverings:

Acceptable – barrettes, scrunchies, headbands.

Unacceptable – hats, bandannas, head coverings of any kind (unless worn for religious/medical reasons), combs/picks in hair.

5. Face Coverings (FACE MASKS):

Acceptable - Face Masks that ONLY cover nose and mouth (masks deemed appropriate by administration.)

Unacceptable - i.e. masks that include profane language, drug related symbols, pictures and/or graphics of a sexual nature. (MASKS need to remain on your face appropriately fitted unless directed to be taken off by staff for reasonable school related activities.

6. Other/Miscellaneous:

Acceptable – sport coats, ties, dresses, cardigans.

Unacceptable – chains (dog, wallet), collars (spiked/dog), pajamas, sunglasses, underwear as outerwear, costume wear.

Acceptable – small purses, regular size book bags, nylon sack bags.

Unacceptable – large hand bags/purses (over a quart size); or other large bags such as athletic bags.

All apparel must be school appropriate. No apparel may display messages advertising, promoting or glorifying controlled substances, violence, gang-related activity, racist or sexual conduct. Apparel also may not depict profane, indecent, or inappropriate language, pictures, or images. Administration reserves the right to determine the appropriateness of clothing/appearance. This policy may be reviewed and revised each grading period, at the discretion of administration and the Parent Advisory Committee.

Administration/school is not liable for injuries sustained due to dress code violations. Students who are in school with unsuitable clothing/appearance will be asked to change. If a parent or guardian cannot be reached, the student may be assigned to In-School Suspension until a parent can be reached. Repeated offenses of improper dress will be subject to escalating disciplinary action.

PHYSICAL EDUCATION ATTIRE

Physical education attire will be set by the instructor.

36. DRIVING/PARKING VIOLATIONS

DRIVER'S LICENSE REVOCATION POLICY

The following are reasons for which a student may have his/her driver's license suspended:

- A. Dropouts: If a student of compulsory school age withdraws from school for a reason other than a change of (school district) residence, the Registrar of Motor Vehicles and Summit County Juvenile Court will be notified. However, if a student withdraws from school and within five (5) days of that withdrawal, registers and attends classes on a regular basis, and successfully obtains a GED diploma, he or she shall be able to keep his/her driver's license.
- B. Alcohol or Drug Abuse: Whenever a student is suspended or expelled from school for a drug or alcohol infraction, his/her license will be suspended.

If a student of compulsory school age has been absent from school (without legitimate excuse) for more than sixty (60) consecutive hours or for a total of ninety (90) hours in a school year, then the driver's license

shall be suspended. An appeal is available through the superintendent's designee (the high school principal).

BARBERTON HIGH SCHOOL AFTER SCHOOL DISCIPLINARY CLASS (ADC)

A set of rules and regulations concerning the operation of After School Disciplinary Class will be given to each student assigned to this class. The After School Disciplinary Class assignment is not considered fulfilled until all rules, regulations, assignments, and any other requested forms of participation are completed. It is the student's responsibility to bring work to do during the time he/she is assigned After School Disciplinary Class. Regular class assignments, homework, make-up work, review work and reading material are all acceptable.

AFTER SCHOOL DISCIPLINARY CLASS TAKES PLACE ON THURSDAY for 2 ½ hours at the end of the school day IN ROOM A150.

Failure/Refusal to serve Disciplinary Class may result in additional discipline (including DDC or OSS).

DETENTION

A student is assigned a detention for various unacceptable behaviors. Students are assigned to the school detention by any principal, **any** staff member, or any substitute for a staff member. Notices for detention assignment will be given to students in writing. The teacher will assign the date, time and location for the detention to be served. The teacher will hold his/her own detention. **Failure to serve a teacher detention will result in an After School Disciplinary Class Detention.**

DAYTIME DISCIPLINARY CLASS

All infractions of the Code of Conduct may result in Daytime Disciplinary Class. Tardiness to school, unexcused and partial unexcused, truant to class and zero tolerance violations are examples of infractions with specified consequences. Repeated infractions may result in OSS.

Students will be able to make up work while in DDC. Electronic Devices, including personal gaming systems, e-tablets, iPods, and cell phones are not permitted in DDC and must be checked in at the start of DDC.

Removal from DDC may result in a student receiving OSS.

OSS – OUT OF SCHOOL SUSPENSION

Out of School Suspension (OSS) excludes the student from school for purposes of adjustment. The student is not allowed to attend any school activity. Further, the student is not allowed on or in line of sight of any school property during the length of the suspension. Teachers of students who are placed on OSS are required to make assignments available to those students who ask for them. It

is the expectation that work is completed upon return at which time credit will be given. Students who are given OSS during the quarter may be unable to participate in any extra-curricular activities (i.e. field trip, football games, basketball games, dances, etc.) for two consecutive quarters. NOTE: In the event of school cancellation for any reason, OSS is extended by the number of days school has been canceled.

EXPULSION

Expulsion may be the result of a single severe school rule violation or the result of a number of smaller rule violations. Any student expelled for the remainder of a semester may receive no credit for 18 week classes taken during that semester. Expulsion may be held in abeyance and/or can be in effect for up to eighty (80) days at the discretion of the Superintendent. A student may remain suspended pending the outcome of expulsion proceedings. Any expulsion imposed begins when the out of school suspension days expire. If a student is provided an alternative educational setting (i.e Grad Point, Home Instruction) in lieu of expulsion by the Superintendent, the student is required to follow the rules and regulations of that setting (which include maintaining academic progress and attendance) or may be referred back to the Superintendent for a subsequent hearing.

DUE PROCESS RIGHTS

Before a student is suspended, expelled, or permanently excluded from school, there are specific procedures that must be followed as indicated in Policy #5611 located on our website, www.barbertonschools.org or in the school office. As long as the in-school discipline is served entirely in the school setting, it is not subject to appeal.

SECTION II – GENERAL INFORMATION

ENROLLING AND/OR WITHDRAWING

In general, State law requires students to enroll in the school district in which their parent or legal guardian resides unless enrolling under the District's open enrollment policy.

New students under the age of 18 must be enrolled by their parent or legal guardian. When enrolling, parents must provide copies of the following:

- A. A birth certificate or similar document
- B. Court papers allocating parental rights and responsibilities, or custody (if appropriate)
- C. Proof of residency
- D. Proof of immunizations

All Barberton Schools enrollments are done at the Board of Education Office. Please complete online registration through Final Forms which can be found at www.barbertonschools.org. After completion of Final Forms please contact your Board Office to complete registration. Any questions about enrollment should be directed to the Administration Office at 330-753-1025.

No student under the age of eighteen (18) is allowed to withdraw from school without the written consent of his/her parents and in compliance with State law. A student who otherwise withdraws from school shall be reported to the juvenile judge of the county and to the Bureau of Motor Vehicles for suspension of their driver's license, if she/he is under the age of 18.

For health and safety reasons we are asking that parents inform the schools of any and all phone and address changes through the year. This can be done in Final Forms. It is critical that the schools have current information to better communicate with you. This is the responsibility of parents.

Parents must notify the Principal about plans to transfer their child to another school. School records including disciplinary records of suspension and expulsion, will be transferred to the new school within 14 days of the parents' notice or request. A student is deemed to be enrolled until we receive a request and notice from the student's new school. This counts towards truancy and grades.

Steps to Enroll

Barberton City Schools

Thank you for using the FinalForms Enrollment system to register your child with the Barberton City Schools. The system is a secure and green process, which allows the district to verify all student demographic, emergency, and medical information for your child prior to the start of the new school year. The system will also allow you to electronically sign the annual permissions for school district policies. This online process replaces the majority of the hard copy student registration and permission forms that your child brings home from school on the first day of school.

We ask that you please take action to complete the registration as soon as possible. Your student's registration will not be complete until the forms have been submitted. If you do not have access to the internet, we will have computers available at the Administration office as well as in the school buildings to complete your child's registration.

STEP
#1
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FINAL FORMS PARENT ACCOUNT HOW DO I SIGN UP?

1. Go to: <https://barberton-oh.finalforms.com/>
2. Locate the parent icon and click **NEW ACCOUNT** below.
3. Type your **YOUR NAME**, **DATE OF BIRTH**, and **EMAIL**. Next, click **REGISTER**.

NOTE: You will receive an email within 2 minutes prompting you to confirm and complete your registration. If you do not receive an email, then check your spam folder. If you still can not locate the FinalForms email, then email support@finalforms.com informing our team of the issue.

4. Check your email for an **ACCOUNT CONFIRMATION EMAIL** from the FinalForms Mailman. Once received and opened, click **CONFIRM YOUR ACCOUNT** in the email text.
5. Create your new FinalForms password. Next, click **CONFIRM ACCOUNT**.
6. Click **REGISTER STUDENT** for your first child.

STEP
#2
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RETURNING STUDENT

HOW DO I REGISTER MY FIRST STUDENT?

IMPORTANT: If you followed the steps above, you may Jump to Step number 3.

1. Go to: <https://barberton-oh.finalforms.com/>
2. Click **LOGIN** under the Parent Icon.
3. Locate and click the **INCOMPLETE FORMS** button for the student you wish to register.
4. If your student plans to participate in a sport, activity, or club, then click the checkbox for each. Then, click **UPDATE** after making your selection. Selections may be changed until the registration deadline.
5. Complete each form and sign your full name (i.e. 'Jonathan Smith') in the parent signature field on each page. After signing each, click **SUBMIT FORM** and move on to the next form.
6. When all forms are complete, you will see a 'Forms Finished' message.

HOW DO I REGISTER ADDITIONAL STUDENTS?

Click **MY STUDENTS**. Then, repeat steps number 3 through number 7 for each additional student.

HOW DO I UPDATE INFORMATION?

Login at any time and click **UPDATE FORMS** to update information for any student.

IMPORTANT: If required by your district, an email will automatically be sent to the email address that you provided for your student that will prompt for your student to sign required forms.

NEW STUDENT

HOW DO I REGISTER MY FIRST STUDENT?

IMPORTANT: If you followed the steps under Parent Registration, you may Jump to Step number 3.

1. Go to: <https://barberton-oh.finalforms.com/>
2. Click **LOGIN** under the Parent Icon.
3. Locate and click the **ADD STUDENT** button.
4. Type in the **LEGAL NAME** and other required information. Then, click **CREATE STUDENT**.
5. If your student plans to participate in a sport, activity, or club, then click the checkbox for each. Then, click **UPDATE** after making your selection. Selections may be changed until the registration deadline.
6. Complete each form and sign your full name (i.e. 'Jonathan Smith') in the parent signature field on each page. After signing each, click **SUBMIT FORM** and move on to the next form.
7. When all forms are complete, you will see a 'Forms Finished' message.

Documents Required to Complete Registration:

- Certificate of Birth (issued by Health Department)
- Immunization Record (must be in State compliance)
- Copy of Social Security Card or tax document with child's #.
- Parent Photo ID (Driver's license or State ID card)
- Copy of custody paperwork (if applicable). The document should include a timestamp, judge's signature and all pages.
- Proof of Residency—**TWO DOCUMENTS REQUIRED**
Examples: Lease/Mortgage Agreement, Utility Bill, Property Tax bill, Federal/State/Local Records, Welfare/child care records, insurance policy, AMHA lease statement, Bank Statement, Credit Card Bill. PLEASE NOTE: Documents MUST be current in custodial parent's name.

STEP
#3
➔

Documents can all be uploaded on FinalForms or an appointment can be made to bring in the documents.

SCHEDULE ADJUSTMENT POLICY

All students are provided an opportunity for a group planning conference to select their desired courses and programs. Students should work with their parents and guidance counselor to determine those courses and programs carefully. Course selection is **finalized** but not guaranteed. Students may be denied course enrollment due to lack of available space or the need for the student to pass prerequisite courses. Students are expected to follow their schedules. Any variation must be approved with a pass or schedule change. Schedule adjustments will be made using the following guidelines:

Any schedule changes should be handled through the Guidance Office.

ADDITIONS: No additional class may be added after the tenth (10th) day of the term.

WITHDRAWALS: A student may not withdraw from a required course. A class dropped after ten days will be dropped with the grade of "F". Students should continue reporting to their scheduled classes until the official schedule adjustment forms have been processed.

CAREER TECHNICAL EDUCATION CLASSES:

- A. Career Technical Education Program's may not be dropped from a schedule before the tenth day of school. Students are NOT allowed to transfer from one Career Tech program to another.
- B. Students may be removed from a Career Tech-Ed program during the year for any of the following reasons: attendance record, discipline problems, or failure of one or two semesters.

Career Tech-Ed Compact students are encouraged to use the Compact bus for program transportation. Compact students are permitted to drive with permission from their home school principal and program school principal. Permission Form must be filled out at home school. BHS Compact Students will adhere to their compact schools parking policy. If a student has permission to drive to school, they will be required to park in the dirt lot by the soccer field with a home school driving permit in a visible area. Driving privileges may be revoked per administration. All Junior BHS students, who are in a compact at another school, are required to sign in at the attendance office daily upon arrival for afternoon classes at BHS.

ATTENDANCE OFFICE PROCEDURES

The educational program offered by this District is predicated upon the presence of the student and requires continuity of instruction and classroom participation. Attendance is required of all students enrolled in the schools during the day.

In accordance with statute, the Superintendent shall require, from the parent of each student of compulsory school age or from an adult student who has been absent from school or from class for any reason, a written statement of the cause

for such absence. The Board of Education reserves the right to verify such statements and to investigate the cause of each absence. Repeated infractions of Board policy on attendance may result in school consequences.

A student will be considered habitually truant if the student is absent without a legitimate excuse for 30 or more consecutive school hours, for 42 or more school hours in one school month, or 72 or more school hours in a school year.

If a student who is habitually truant violates the order of a Juvenile Court regarding the student's prior adjudication as an unruly child for being a habitual truant, s/he may further be adjudicated as a delinquent child.

In order to address the attendance practices of a student who is habitually truant, the Board authorizes the Superintendent to take any of the following intervention actions:

- A. Assign the student to a truancy intervention program
- B. Provide counseling to the student
- C. Request or require the student's parent to attend a parental involvement program
- D. Request or require a parent to attend a truancy prevention mediation program
- E. Take appropriate legal action
- F. Assignment to an alternative program, if available

The Superintendent is authorized to establish an educational program for parents of truant students which is designed to encourage parents to ensure that their children attend school regularly. Any parent who does not complete the program is to be reported to law enforcement authorities for parental education neglect, a fourth class misdemeanor if found guilty.

Whenever any student of compulsory school age has sixty (60) consecutive hours in a single month or a total of ninety (90) hours of unexcused absence from school during the school year, s/he will be considered habitually absent. The Board authorizes the Superintendent to inform the student and his/her parents, guardian, or custodian of the record of excessive absence as well as the District's intent to notify the Registrar of Motor Vehicles, if appropriate, and the Judge of the Juvenile Court of the student's excessive absence.

COPY OF ATTENDANCE LETTER SENT TO PARENT

Attendance Warning
BARBERTON HIGH SCHOOL
Barberton

Dear <Student Name>
<Address>
<City, State, Zip>

IN THE MATTER OF:

As school officials, we are required by law to provide you with the notice that your child, <Students Name>, has reached a significant number of absences that makes it necessary to send this letter. The attendance of all children of compulsory school age is expected every day that school is in session. It is your responsibility to see to it that your child attends school regularly. Failure to send your child to school is a violation of Section 3321.38 of the Ohio Revised Code. Prosecution and conviction of this offence may result in the court ordering you to give bond and/or pay a fine and court costs.

If your student continues to miss school, the district may assign your student to an Absence Intervention Team, of which you are a required member, to address the absenteeism. If your student fails to participate or make satisfactory progress with the intervention process or continues to miss school, the district may file a complaint against you and/or your child with Job and Family Services and/or Juvenile Court. All UNEXCUSED ABSENCES are considered truancy, for which you or your child may be prosecuted in court. An absence from school may be excused only for the following reasons: verifiable illness, death in the family, approved vacation and religious holidays.

- Absent Thirty (30) or more consecutive hours without a legitimate documented excuse.
- Absent Forty-Two (42) or more hours in one month without a legitimate documented excuse,
- Absent Seventy-Two (72) or more hours in one year without a legitimate documented excuse.
- Absent Thirty-Eight (38) or more hours in one month with/without a legitimate documented excuse.
- Absent Sixty-Five (65) or more hours in one school year with/without a legitimate documented excuse.

At this time, your child has had numerous absences from school. An attendance intervention is required at this time. (See attached list of dates.) Although a parent may have called to report the absence, you may be required to provide written documentation from a physician for the school to record these absences as EXCUSED. If this documentation is not received for these parental/guardian "call offs", the school will record the absence as UNEXCUSED.

Sincerely,

Principal Barberton High School

Reporting Absences

It is the responsibility of the parents/legal guardian to report all absences from school to the Attendance Office on the day of the absence. The Attendance Office phone number is 330-753-1084 ext. 25530. Voicemail is available when the Attendance Office is closed. To report an absence, please call the office by 8:30 a.m. on the day of the absence. Failure to verify a student's absence may result in truancy.

****Students must be in attendance for at least half of a school day in order to be eligible to participate in co-curricular activities that evening or attend athletic events.****

The Board considers the following factors to be reasonable excuses for time missed at school:

- A. Personal illness
- B. Illness in the family. The absence under this condition shall not apply to children under fourteen (14) years of age.
- C. Quarantine of the home. The absence of a child from school under this condition is limited to the length of quarantine as fixed by proper health officials.
- D. Death of a relative. The absence arising from this condition is limited to a period of three (3) days unless a reasonable cause is shown by parents for a longer absence.
- E. Homework due to absence of parents or guardians. Any absence arising because of this condition shall not extend for a period longer than that for which the parents or guardians were absent.
- F. Observance of religious holidays. Any child of any religious faith shall be excused if the absence was for the purpose of observing a religious holiday consistent with his/her creed or belief.
- G. Emergency or set of circumstances which is the judgment of the Superintendent.
- H. Anything a school designee constitutes as a good and sufficient cause for absence from school.
- I. Absences from all or part of a day will be excused ONLY if
 - a. A parent calls or sends a note to the Attendance Office; and
 - b. The absence meets one of the seven reasons as defined by Chapter 3301.51 of the Ohio Administrative code listed under the BHS Attendance Policy section of his handbook.

Note: Absences and tardies are excused or unexcused at the discretion of the Administration.

Parental phone calls or notes will not excuse a student for an absence that does not fall under one of the seven guidelines established by the state. Non-excused absences include, but are not limited to: shopping, oversleeping, broken alarm clocks or power outages, haircuts, hunting trips or vacations, car problems, etc.

It is extremely important that students and parents realize that absences from school can only be for illness, emergencies, and other legal absences. Unexcused absences will be considered truancy. Please Note: Ohio law requires all students to be in attendance until the age of eighteen (18).

Unexcused Absence & Partial Unexcused

Unexcused Absence and Partial Unexcused Absences will result in progressive disciplining action.

Excessive Absences

Students are permitted no more than 30 hours of excused absences in a semester.

Students may be required to present a doctor's note for any absences after 30 hours. Any absence after 30 hours will be unexcused unless accompanied by a doctor's note or court document. Students may not earn credit for work during an unexcused absence.

Extended Medical Absences

Parents are expected to notify the school if a student will be out for an extended amount of time so that appropriate arrangements can be made. Parents and students are required to submit a doctor's excuse for absences that extend over 3 days.

School Day Times

Building Opens	7:00 a.m.
Breakfast served	7:00 a.m. – 7:20 a.m.
Teachers in building	7:15 a.m.
First Bell	7:20 a.m.
Classes begin	7:30 a.m.
Half day ends or begins	11:01 a.m.
Classes dismissed	2:40 p.m.
Teachers dismissed	2:45 p.m.

***school day times may be subject to change**

Early Arrivals (7:00 a.m. to 7:20 a.m.)

Students who arrive at school prior to 7:20 a.m. are **ONLY** permitted in the commons area. **Only after** the ringing of the 7:20 a.m. bell are students permitted to enter other areas of the building. Students waiting for any morning Career Technical Education bus may do so at the main entrance of the building. Students arriving earlier than 7:20 a.m. to work with a teacher **MUST** have a written pass. Any student found in any other areas of the building prior to 7:20 a.m. without a written pass may be subject to disciplinary action.

Early Dismissals

Any student who must leave school early is required to bring a written parent request and must be approved at least five minutes before school begins. The Attendance Secretary will give the student an excuse slip and initial it so that it can be shown to the appropriate teacher at the right time. The student must then report to the Attendance Office to sign out. When the student returns to

school (whether it is the same day or not), an excuse slip must be presented to the Attendance Office Secretary immediately. ***It is the Barberton High School Attendance Office policy to call parents to verify early dismissal notes should it be necessary. Also, students are only permitted to leave school for official business that cannot be carried on outside of the school day. Barberton High School has a closed lunch policy. Students are not permitted to leave for lunch. Food is not to be delivered by businesses.***

On early dismissal days for testing, students must have a signed permission slip on file before dismissed. No phone calls or text messages will be accepted.

Magic Time

Due to the Health Crisis situation we are suspending Magic Time for this current school year 2020-2021.

Tardiness to School

Tardy is defined as not being in your assigned seat when the bell rings. Any student who arrives after 7:30 a.m. must sign in at the Attendance Office. Students who remain in the cafeteria after 7:30 a.m. will be considered tardy.

Continued and persistent tardiness, Unexcused Absences and Partial Unexcused Absences will result in progressive disciplinary action at the discretion of the administrator.

1. 5 tardies = a thirty minute administrative after school detention or lunch time detention
2. 10 tardies = After School Disciplinary Class will be assigned or two after school/lunchtime detentions
3. 15 tardies = After School Disciplinary Class will be assigned or one day of DDC

*Subsequent tardiness in increments of 5 will result in multiple days of ADC or DDC. Excessive lateness to school is disruptive to the educational process. Habitual lateness to school is considered as a form of truancy and may result in a truancy referral.

Tardiness to Class

Students are expected to be in the classroom when the bell rings and ready to participate in class. Teachers may issue consequences for being tardy to class. Repeated tardiness to class may result in a referral to the office.

Administration reserves the right to conduct unannounced HALL SWEEPS in order to ensure students are in class. Any student found in the hall, without a pass, may be issued consequences. Consequences for tardiness to school/class or roaming the hallways without permission may result in lunchtime detention(s) in DDC (issued the day of the tardy), ADC or immediate placement in DDC for the remainder of the day or additional time depending on the nature and frequency of the violation.

Truancy

In the Code of Student Conduct, truancy is listed (item #13) as a violation subject to disciplinary action. Truancy is defined as:

Absence from school or classes without a parent and/or school official's knowledge or permission. Each "truancy" may be counted on a per period basis. Continued and persistent truancy will result in escalating disciplinary action at the discretion of the administrator.

Students may not be permitted to receive credit for work that is assigned when they are truant from class.

Assigned Work Policy

Illness, Death in Family, Religious Holidays

All assignments made prior to the absence are due the first day the student returns to school. Assignments made during the absence must be completed in the number of school days missed plus one (i.e. 3 consecutive days of absence = 4 days to make up the work missed and submit it for credit). **It is the responsibility of the student to initiate and complete all make-up work in the required time.**

College Days

Each senior will be permitted two days of absence due to college visitations provided the proper procedure is followed. Parents must call ahead of time to let the school know that their student will be visiting a college and will be absent from school. A call or note after the fact will not be accepted. The student is required to bring an official document from the university signed by a college official. This form must be returned to the Attendance Office when the student returns to school. The assigned work policy will apply to this policy. Any student who does not follow the procedures as described above will be considered truant from school.

Vacations

The practice of students accompanying parents on a vacation during school time is strongly discouraged. Students who take vacations from school are required to bring in a note from the parent and have each teacher sign the "Vacation Form" (available in the Main Office) at least one week prior to the vacation. Teachers will provide students with the assignments that will be missed during the vacation. The assignments are to be submitted within one day of returning to school. Failure to submit the assignments may be made with teachers when special projects or reports are involved. It is our expectation that students will be "caught up" with the class upon returning from a vacation.

STUDENT WELL BEING

Student safety is the responsibility of both students and staff. Staff members are familiar with emergency procedures such as evacuation procedures, fire and tornado drills, safety drills in the event of a terrorist or other violent attack, and

accident reporting procedures. If a student is aware of any dangerous situation or accident, she/he must notify a staff person immediately.

Each student enrolled in Barberton High School must have emergency information entered into Final Forms. Carefully complete the space for emergency numbers of people the office could contact in the event of an illness or emergency. These people will be contacted only in the event that we cannot contact the parent/guardian. If you have a medical condition, which could require emergency attention, please notify the Attendance Office. Questions about prescribed medication that needs to be taken during the school day may be referred to the Attendance Office.

Final Forms will need to be completed before student is issued a chromebook.

Students without emergency information may not be permitted to attend school or school events. All absences that are due to failure to turn in emergency information will result in unexcused absences.

Students with specific health care needs should deliver written notice about such needs, along with physician documentation, to the Attendance office.

INJURY AND ILLNESS

All injuries must be reported to a teacher or the office. If the injuries are minor, the student will be treated and may return to class. If medical attention is required, the office will follow the School's emergency procedures and attempt to make contact with the student's parents.

A student who becomes ill during the school day should request permission to go to the office. An appropriate adult in the office will determine whether the student should remain in school or go home. No student will be released from school without proper parental permission.

DISPENSING OF MEDICATION

Before any prescribed medication or treatment may be administered to any student during school hours, the Board shall require the written prescription from the child's physician accompanied by the written authorization of the parent (see Form 5330F1). Before any non-prescribed medication or treatment may be administered, the Board shall require the prior written consent of the parent along with a waiver of any liability of the District for the administration of the medication (see Form 5330 F1a and Form 5330 F1b). These documents shall be kept in the office of the building principal, and made available to the persons designated by this policy as authorized to administer medication or treatment. No student is allowed to provide or sell any type of over-the-counter medication to another student. Violations of this rule will be considered violations of Policy 5530 – Drug Prevention and of the Student Code of Conduct/Discipline Code.

Only medication in its original container; labeled with the date, if a prescription; the student's name; and exact dosage will be administered. The Superintendent or designee shall determine a location in each building where the medications to be administered under this policy shall be stored, which shall be a locked storage place, unless the medications require refrigeration in which case they shall be stored in a refrigerator not commonly used by students. Parents, or students authorized in writing by physicians and parents, may administer medication or treatment but only in the presence of school personnel.

However, students shall be permitted to carry and use, as necessary, an asthma inhaler, provided the student has prior written permission from his/her parent and physician and has submitted Form 5330 F3, Authorization for the Possession and Use of Asthma Inhalers/Other Emergency Medication(s), to the principal and any school nurse assigned to the building.

Information on Control of Casual-Contact Communicable Disease (Policy 8450), Control of Direct-Contact Communicable Diseases (Policy 8453), and Control of Blood-Borne Pathogens (Policy 8453.01) can be found on our web site.

STUDENTS WITH DISABILITIES

The American's with Disabilities Act (A.D.A.) and Section 504 of the Rehabilitation Act (Section 504) prohibit discrimination against persons with a disability in any program receiving Federal financial assistance. This protection applies not just to students, but to all individuals who have access to the District's programs and facilities (Policy 2460). Further information can be found on our web site.

HOMELESS STUDENTS

Homeless students will be provided with a free and appropriate public education in the same manner as other students served by the District. Homeless students are eligible to receive transportation services, participate in education programs for students with disabilities or limited English proficiency, participate in gifted and talented programs, and receive meals under school nutrition programs.

Homeless students will not be denied enrollment based on lack of proof of residency. For additional information contact the Student Services Director at 330-753-1025 ext. 13127.

PROTECTION AND PRIVACY OF STUDENT RECORDS

The School District maintains many student records including both directory information and confidential information.

The Board designates as student "directory information": a student's name; address; telephone number; date and place of birth; major field of study; participation in officially-recognized activities and sports; height and weight, if a member of an athletic team; dates of attendance; date of graduation; or awards received; honor roles; scholarships; or telephone numbers only for inclusion in school or PTA directories.

Directory information shall not be provided to any organization for profit-making purposes. Parents and eligible students may refuse to allow the Board to disclose any or all of such "directory information" upon written notification to the Board within fifteen (15) days after receipt of the Superintendent's annual public notice.

In accordance with Federal and State law, the Board shall release the names, addresses, and telephone listings of secondary students to a recruiting officer for any branch of the United States Armed Forces or an institution of higher education who requests such information. A secondary school student or parent of the student may request in writing that the student's name, address, and telephone listing not be released without prior consent of the parent(s)/ eligible student. The recruiting officer is to sign a form indicating that "any information received by the recruiting officer shall be used solely for the purpose of informing students about military service and shall not be released to any person other than individuals within the recruiting services of the Armed Forces." The Superintendent is authorized to charge mailing fees for providing this information to a recruiting officer.

Any entity receiving personally identifiable information pursuant to a study, audit, evaluation or enforcement/compliance activity must comply with all FERPA regulations. Further, such an entity must enter into a written contract with the Board of Education delineating its responsibilities in safeguarding the disclosed information. Specifically, the entity must demonstrate the existence of a sound data security plan or data stewardship program, and must also provide assurances that the personally identifiable information will not be disclosed without prior authorization from the Board. Further, the entity conducting the study, audit, evaluation or enforcement/compliance activity is required to destroy the disclosed information once it is no longer needed or when the timeframe for the activity has ended, as specified in its written agreement with the Board of Education.

Any parent or student who believes that the School District has failed to comply with the Family Education Rights and Privacy Act ("FERPA") or the Protection of Pupil Rights Amendment ("PPRA"), may file a complaint directly with the Family Policy Compliance Office, US Department of Education, 400 Maryland Ave SW, Washington, DC 20202-8520.

Department	2020-2021 Class BHS FEE SCHEDULE	Fee
Art	AP Studio Art	\$ 25.00
Art	Ceramics	\$ 50.00
Art	Design	\$ 20.00
Art	Drawing/Painting	\$ 35.00
Art	Jewelry & Metals	\$ 50.00
Art	Photography	\$ 50.00

Business	Business Foundations	\$ 5.50
Home Ec.	Managing Transitions/ Financial Management	\$ 16.00
Home Ec.	Healthy & Safe Foods	\$ 20.00
Ind. Arts	Applied Technology	\$ 20.00
Ind. Arts	Small Engine Repair	\$ 30.00
Ind. Arts	Woodworking 1, 2	\$ 55.00
Career Tech	Business Management – Jr, Sr	\$ 59.75
Career Tech	Network Systems Cybersecurity 1	\$118.00
Career Tech	Network Systems Cybersecurity 2	\$105.00
Career Tech	Cosmetology 1	\$409.50
Career Tech	Cosmetology 2	\$ 0.00
Career Tech	Criminal Science Technology 1 & 2	\$ 250.00
Career Tech	Fire Safety 1 & 2	\$ 152.00
Career Tech	Machine Tech 1	\$ 209.00
Career Tech	Machine Tech 2	\$ 199.00
Career Tech	Marketing	\$ 80.00
Career Tech	Nursing - Junior	\$ 368.00
Career Tech	Nursing - Senior	\$ 148.00
Career Tech	Nursing Assistant Care	\$ 119.00

Fees can be waived for those eligible for free/reduced lunch. Current application and waiver need to be on file for each school year to be waived.

BOOKS AND OTHER EDUCATIONAL MATERIALS

Books and other equipment and materials are loaned to the students for use during the school year. These materials are the property of the Barberton City Schools. The student is financially responsible for all books, technology and other items loaned to him. Do not misuse any of these items. Do not loan any books, technology or other materials to another student. Keep your books and Chromebook in your own locker and keep it locked. Students must pay fines for books and Chromebooks that are damaged or destroyed. The full replacement cost of the books and Chromebook is assessed to the student if it is lost. The condition of the book/Chromebook is recorded at the beginning of the school year. Make certain that you and your teacher agree on the number and the condition of the book/Chromebook at the time it is used. Fines are charged for damage beyond normal usage. The teacher or other staff member will make the determination of damage, not the student. Students will be fined \$5.00 for books found in lockers after the school year is complete. (For the BHS Chromebook Policy, see pg. 50.) **SAVE YOURSELF A LOT OF MONEY AND TROUBLE! TAKE GOOD CARE OF ALL OF THE ITEMS LOANED TO YOU!! BOOKS AND CHROMEBOOKS ARE INCREDIBLY EXPENSIVE!**

COLLECTION OF DEBTS

Any monies owed to the school will be recorded as soon as the debt is incurred. Students are responsible for any debt to the school: for lost or damaged textbooks, instructional materials, or equipment; lost or damaged library materials; lost or damaged athletic equipment; club or organization materials or fund raising merchandise or money not turned in; damages to school property or buildings; or any other debt deemed to be legitimate by the principal. Confiscated items will be held until debts are paid.

LOCKERS

Each student is assigned a locker. You are expected to use the locker assigned to you. The number of your locker can be found on your schedule. The combination to your locker will be given to you during orientation or you may get it by stopping by the Guidance Office at any time. Do not share it with anyone! Lockers must be kept locked at all times. The school is not responsible for anything taken from your locker. Lockers are school property and are subject to inspection by school personnel. Barberton School Board policy will be followed if an administrator determines a search may be appropriate.

DO NOT WRITE OR PUT ANY STICKERS ON YOUR LOCKER. YOU WILL BE FINED FOR ANY REPAIRS NECESSARY TO YOUR LOCKER. IF YOU FIND THAT YOUR LOCKER IS DAMAGED IN ANY WAY AT THE BEGINNING OF THE YEAR, REPORT IT IMMEDIATELY TO THE PRINCIPAL'S OFFICE.

If you have locker concerns, notify the Guidance Office between classes, before or after school.

FOOD SERVICE

The high school maintains a **CLOSED LUNCH POLICY**. Students are expected to go directly to and from the commons at lunch. You are required to remain in the commons during your assigned lunch period. You may not bring food items or have food items delivered from local restaurants into the building for breakfast, lunch or snacks. Before school, breakfast is available in the cafeteria. We offer a wide variety of hot and cold breakfast menu items. Each student has a thirty minute lunch period. The Snack Shack is open to all students during lunch, both ala carte and complete lunches are available. No student is allowed to take food or beverages of any kind out of the cafeteria. Be considerate of other students by keeping the tables clean, depositing all disposable litter in the waste containers and returning all trays, dishes and silverware to the dishwasher window. Should any non-disposable items be placed in a trash container (on purpose or accidentally), they must be retrieved or the student will be charged the cost for replacement. Breakfast and lunch prices will be announced at the start of school.

Breakfast and Lunches are served as part of the total educational program at Barberton City Schools. There is financial help available for all students' families who cannot afford the price of the meal. This includes a hot regular

lunch, pizza lunch or sub lunch. Snack Shack or a la carte are not included with free/reduced lunch program. Paper applications can be obtained from your school office or by going to the Barberton City School district homepage. Families can apply online by going to: payschoolscentral.com, click on register, select I am a parent and follow the prompts. You must have your child(ren's) student ID number to take advantage of this option. **A NEW APPLICATION MUST BE COMPLETED EACH SCHOOL YEAR BEFORE SEPTEMBER 25, 2020.** Children who were free or reduced last year, will need to login to payschoolscentral.com and update their information. Students will automatically change to paid lunch status if application is not updated before September 25, 2020.

Students are permitted to pay for their meals in advance. Pre-payment can be made by sending cash or check made payable to the school cafeteria. Barberton City Schools also offers PaySchools Central Program. To access this convenient program, log onto www.payschoolscentral.com and select the "sign up" option from the menu. The screen will guide you through the process to establish your account. We strongly encourage families to sign up for the auto Replenishment option which automatically adds an amount of money you set when the balance reaches a low amount. This will ensure your child(ren) will always have funds to purchase their meals. **IT IS NOT A POLICY OF THE BARBERTON CITY SCHOOLS TO LOAN MONEY FOR LUNCHES.**

As a note, there is no charging of meals the last two weeks of school. If your meal account is in the negative, at the end of the school year, it will be turned over to the office and will become a fee obligation.

CAFETERIA TIMES

Breakfast: Breakfast is available from 7:00 a.m. – 7:20 a.m.

Vending Machines: Vending machines are open for service before 7:15 a.m., between 11:01 a.m. and 12:31 p.m. and after 2:40 p.m.

Snack Shack: Snack Shack is open from 11:01 a.m. – 12:31 p.m.

CAFETERIA RULES

- A. No backpacks, large oversized bags, coats, or jackets will be allowed in the cafeteria service area (refer to student dress code).
- B. No eating or drinking is allowed in the cafeteria service area. Food must be consumed in commons area after it has been purchased.
- C. Change is NOT AVAILABLE from 7:15 a.m. – 11:01 a.m.
- D. No pushing or cutting line. Violation may result in disciplinary action.
- E. Students are responsible for cleaning up their area, including disposing of trash and returning trays to the proper area. Violation may result in disciplinary action.
- F. Have your money ready for the cashier.

Remember to be courteous to others. A "please", "thank you", "excuse me" go a long way.

VENDING MACHINES

We have many vending machines around the building. Use of these machines is not to be abused in any way.

STUDENTS ARE NOT PERMITTED TO TAKE ANY FOOD OR DRINK INTO ANY CLASSROOMS. Students found violating this rule may face disciplinary action. Students are only permitted to use the vending or pop machines before the 7:15 a.m. bell, during your lunch period, or after the 2:40 p.m. bell.

SAFETY AND SECURITY

- A. You are responsible for your own personal property. Do not share your locker combination with anyone else.
- B. You are responsible for property loaned to you by the school (textbooks, chromebooks, tools, etc.).
- C. DO NOT bring nonessential valuables or large sums of money to school. Laser pointers will be confiscated and not returned. Use of wireless communication devices during the school day without permission will result in the item being taken. Security for these articles is NOT guaranteed. Repeat offenses may result in the item being kept for the year and further disciplinary action.
- D. Students should not bring items of value to school. Items such as jewelry, expensive clothing, electronic equipment, and the like, are tempting targets for theft and extortion. The school is not liable for any loss or damage to personal valuables. NEVER leave valuables unattended.
- E. Report the loss of property to the Principal's Office or School Resource Officer.
- F. Report incidents where you observe one student taking the property of another to deter thefts in school.
- G. Protecting the property of another may help insure that you will not become a victim of such acts of theft.
- H. There are numerous security cameras throughout the building. All activity will be recorded.

FIRE, TORNADO, AND SAFETY DRILLS

The School complies with all fire safety laws and will conduct fire drills in accordance with State law. Fire drill routes are posted in each classroom. Be familiar with them. The most important thing you can do to help in the evacuation of the school is to be quiet so that special instructions can be heard. Another thing to keep in mind is that running and pushing increases the likelihood of accidents during evacuation. (Violation of procedures may result in disciplinary action).

The School conducts tornado drills during the tornado season following procedures prescribed by the State. A special tornado siren indicates that students are to move to their assigned tornado shelter areas. Location of tornado exits and shelter areas are posted in each classroom. The most

important thing you can do to help is to quickly and quietly go to the designated shelter area. **DO NOT LEAVE THE BUILDING UNDER ANY CIRCUMSTANCES.** Please keep in mind that running and pushing will only hinder the movement to the shelter area. Stay in the shelter area until you are told to leave. Violation of procedures may result in disciplinary action.

Safety drills will be conducted periodically. Teachers will provide specific instruction on the appropriate procedures to follow in situations where students must be secured in their building rather than evacuated. These situations can include a terrorist threat, a person in possession of a deadly weapon on school property, or other acts of violence.

EMERGENCY CLOSING AND DELAYS

If the school must be closed or the opening delayed because of inclement weather or other conditions, the school will notify the following radio and television stations:

WAKR-1590 AM WTAM-1100 AM WCPN-90.3 FM WMJI- 105.7 FM	WKDD-98.1 FM WMMS-100.7 FM WCRF-103.3 FM WGAR- 99.5 FM	WKYC TV 3 WEWS TV 5 WJW TV 8 WOIO TV 19
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BCSD Inclement Weather Guidelines

Calling a snow day is always a difficult decision, and we do not make these decisions lightly. As superintendent of our school district, my decision to close school is always based on the safety of our students and staff. Although there are no hard and fast rules when deciding to close school due to inclement weather, the following conditions are considered:

- The amount of snow on the ground
- The projected amount of snow to fall
- Weather forecast for the school day
- Road conditions
- Temperature
- Wind chill
- Ability of the City of Barberton to plow and salt the streets
- Conditions of school parking lots and sidewalks

When hazardous weather arrives in our community, the most important issue is the safety of our students and employees. As parents, you have the right to keep your students home if you feel it is not safe. If we do close school, my goal will be to make a decision by 5:30 or 6 a.m. When the decision is made, we will send automatic phone messages that reach all of our families and staff members; and we will contact all local radio, TV and newspapers. Please understand that we make difficult decisions about snow days with thoughtful, well-researched and conscientious practices and procedures.

Parents will be notified of school closings or delays via a pre-recorded telephone message delivered to the phone number on file.

Parents and students are responsible for knowing about emergency closings and delays.

VISITORS Administration to put new information regarding Raptor

System Visitors, particularly parents, are welcome at the School. Each visitor must report to the main office for a visitor's pass. No one is allowed in the school without this pass. Students will not be permitted to bring students from other schools to visit for the day. This applies to out-of-town guests, friends, relatives, and former students. Guidance will arrange visits for students transferring from another district. By law, any visitor must enter the main door off Barber Road and report to the main office upon entering the building. Unauthorized persons (including suspended or expelled students) will be told to leave and are subject to legal action. Staff are expected to question people in the building whom they do not recognize and who do not have a building pass, and to question people who are "hanging around" the building after hours. Students and staff are expected to immediately report to a teacher or administrator any suspicious behavior or situation that makes them uncomfortable. For obvious safety reasons, students are not permitted to make social visits with their infants and will be asked to leave.

LIBRARY/MEDIA CENTER (LMC)

The mission of the Barberton High School Library/Media Center (LMC) is to ensure that all students and staff are effective users of ideas and information and are provided with both traditional resources as well as new technologies.

The LMC is open on school days from 7:20 am - 2:40 pm and closed 30 minutes for lunch daily. The LMC supports the curricular and social-emotional needs of the Barberton School District.

Students and staff have access to over 9000 print books, 20 print magazines, 30 PC's, 3 high-end gaming computers, 2 iMac computers, 2 3D printers, basic video production tools, 2 collaboration stations, k'nex building kits, a button machine, a circuit air, color and grayscale copying and printing, general school supplies, art and craft supplies, board and card games, and more.

General expectations:

- Maintain a quiet environment.
- Always come to the LMC with a PASS and a PURPOSE.
- Sign in using the sign-in computer.
- Ask for permission before leaving the LMC.
- Sign out at the circulation desk before leaving the LMC.
- Have your pass signed before you return to class or Study Hall.
- If you misuse the LMC and its services, you may lose your privileges.

Print Books:

- Books may be checked out for 2 weeks and may be renewed.
- A charge will be made for any non-returned items.

As a student, you may visit the LMC with your class, during a CCP class and/or during study hall (at the discretion of the study hall monitor and the Media Specialist). The LMC is to be used as a quiet place to work with the many print and non-print materials available. To use the Internet in the LMC, you and your parent/guardian (if you're under 18) must complete the Acceptable Use Policy. Internet use is for appropriate school-related projects only.

USE OF SCHOOL EQUIPMENT AND FACILITIES

Students must receive teacher permission before using any equipment or materials in the classroom. Students must seek permission from the Principal prior to using any other school equipment or facility. Students are responsible for the proper use and protection of any equipment or facility they are permitted to use.

TELEPHONE CALLS

- A. Students may be given a pass from a teacher to use the phone in the main office.
- B. Students may use the phones in the offices only when given permission by the adult in that office.
- C. Students can make phone calls from a classroom only if the teacher in that classroom has given permission.
- D. Students are not permitted to use cell phones to make calls or send text messages during the school day (7:30 a.m.-2:40 p.m.).
- E. Misuse of the phone by false use of 911 will be subject to both school and legal disciplinary punishment.

ELECTRONIC DEVICES

Electronic Devices such as, but not limited to, cell phones, iPods, tablets, cameras, MP3 players, electronic games and laser pointers are not to be used during the school day unless it is part of the instructional program. This includes misuse of school and/or school issued devices. Violation of this rule may result in the confiscation of the device and disciplinary action (See Electronic Devices in the Code of Conduct).

Content of cell phones (pictures, text messages) may be searched if there is a reasonable suspicion that they have been used in an activity prohibited by the Code of Conduct.

Administrative time may not be used to investigate lost or stolen electronic items. Please ensure all items are safely and securely stored.

SIGNS AND POSTERS

Any student or group wishing to place signs or posters in the building must obtain permission from the principal. Signs, etc. may only be placed in offices or in the cafeteria. As a rule, no commercial advertising or non-school related activity is accepted for distribution within the school. See the principal if you have questions about these matters. Any student or group will be responsible for taking signs down when the event is finished.

ELEVATOR USE

The elevators are OFF LIMITS to students. Elevators are to be used only by staff members and students with disabilities. If you believe you have a legitimate reason to use the elevator, you MUST receive permission from the principal. There is a \$50 charge if an elevator key is lost.

USE OF BICYCLES

The Board of Education regards the use of bicycles for travel to and from school by students as an assumption of responsibility on the part of those students – a responsibility in the care of property, in the observation of safety rules including wearing helmets, and in the display of courtesy and consideration toward others.

The Board will permit the use of bicycles by students in accordance with the administrative guidelines of the Superintendent.

The Board will not be responsible for bicycles which are lost, stolen, or damaged.

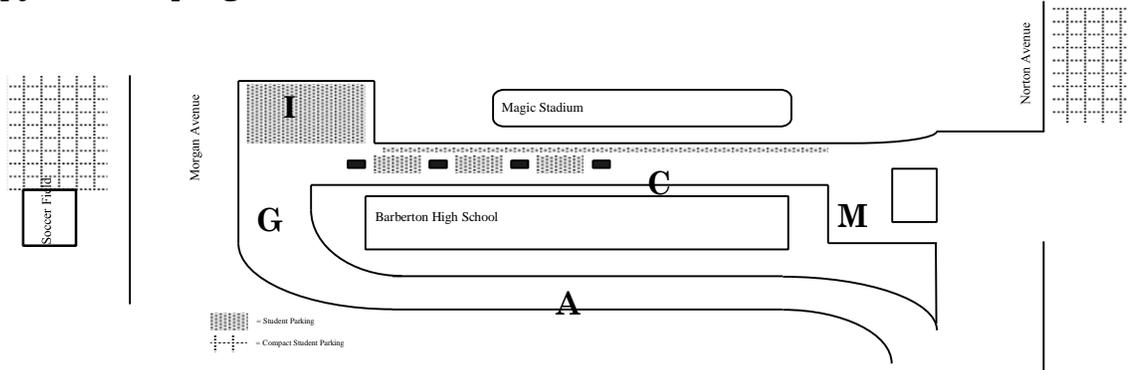
PARKING AND DRIVING REGULATIONS/MOTOR VEHICLES, REGISTRATION

Driving is a privilege extended only to students who observe the regulations established for the safety and convenience of all. The following is a list of the BHS student driving regulations:

- A. There is an annual \$30.00 fee for a parking sticker. All students who wish to drive must complete a student parking registration form, including a copy of student's driver's license and proof of insurance to obtain a parking pass. Seniors will have the first opportunity for a parking pass. After the second week of school, parking will be on a first come/first served basis. Students will be permitted to park in the "I" lot, "S" lot (across Norton Ave.), and designated areas of the "C" lot north of the walkway/cable. Any student vehicle found in the staff lot (lots "A", "G", "M" and part of "C") will be subject to the following action:
 - First Offense: Sticker warning on driver's side window.
 - Second & Third Offense: Vehicle will be "booted" or towed at the administration's discretion. If booted, owner will be charged \$25.00 for removal. If towed, owner will be responsible for all towing fees.
 - Fourth Offense: Vehicle will be towed.

- All Other Offenses: Vehicle will be towed and parking privileges will be revoked. BHS reserves the right to have any illegally parked car towed at any time without notification or have it ticketed by the Barberton Police Department. Any student observed driving recklessly, parked illegally, parked in a handicap spot, or fire lane will be referred to the Barberton Police Department, car will be immediately booted, and have his/her driving privileges revoked at BHS immediately for the remainder of the school year.

Compact students are permitted to drive with permission from their home school principal, program school principal, and parent/guardian. Proper forms must be filled out and returned to their home school with a copy to their program school.



SECTION III – ACADEMICS

ACADEMIC LETTER

1st Criteria

Students must maintain a minimum 3.50 GPA for three consecutive semesters at Barberton High School.

- Students meeting this requirement will receive a BHS academic letter.

2nd Criteria

Students who have received an academic letter and that have maintained a 3.50 GPA for two consecutive semesters after receiving their academic letter.

- Students meeting this criteria will receive an Academic Excellence pin/bar to place on their letter.

3rd Criteria

Students who have received their academic letter and their 1st Academic Excellence pin/bar that have maintained a 3.50 GPA for 2 consecutive semesters after receiving their 1st pin.

- Students meeting this criteria will receive a second Academic Excellence pin/bar to place on their letter.

ACES WRITING METHOD

A-Answer the questions by restating the question. **C**-Cite two pieces of evidence from the text. (Use quotes) **E**-Explain how your quotes support your answer. **S**-Summary sentence or connection sentence.

COMPUTER AND INTERNET GUIDELINES

When you signed the Acceptable Use Policy to use the computers in this school, you agreed (in part) to:

- Computers are for educational purposes, career development, college prep assignments and classroom activities.
- NO games, NO internet chat, NO email, NO obscene language or graphics, NO chat rooms, NO social media sites.
- Do not change any computer set-ups.
- You may not use computers without supervision.
- Follow lab sign-in procedure and technology use guidelines.

Misuse will result in loss of library privileges and, possibly, computer privileges for the remainder of the school year.

CHROME BOOK POLICY BHS Chromebook Acceptable Use/Student Pledge Form

Revised June 2016



The purpose of the Barberton High School Chromebook Program is to prepare students for their future, in a world of digital technology and information. In this 21st century, excellence in education requires that technology is seamlessly integrated throughout the educational program. Increasing access to technology is essential for that future, and the learning tool we have chosen for students is the Chromebook computer.

The individual use of Chromebooks is a way to empower students to learn at their full potential and to prepare them for real-world situations in college and the workplace. The use of this technology encourages students to solve problems and think critically by stimulating analytical thinking and creativity. Learning results from the continuous, dynamic interaction among students, educators, parents and the extended community.

It is important to note that technology immersion does not diminish the vital role of the teacher. To the contrary, it transforms the teacher from a director of learning to a facilitator of learning.

The policies, procedures and information within this document apply to all Chromebooks used in BCSD, including any other device considered by the administration to come under this policy. **Teachers may set additional requirements for Chromebook use in their classroom.**

Chromebook Identification

- Student Chromebooks will be labeled in the manner specified by the school.
- Students are not to remove any ID/SN labels on the Chromebook. If labels come off, students must contact a teacher for a replacement label immediately.

Taking Care of Your Chromebook

Students are responsible for the general care of the Chromebook they have been issued by the school. If a student finds that his or her Chromebook is broken or fails to work properly (for reasons other than those stated below), the student should notify a teacher **immediately**.

If a student Chromebook is damaged purposely or accidentally by another student in the building, then the other student will be held liable. However, if the original student responsible for the Chromebook refuses to tell a teacher or

administrator the name of the peer at fault, the student who the Chromebook is assigned to will be held responsible for any damages.

Chromebooks Left in Unsupervised Areas.

Under no circumstances should Chromebooks be left in unsupervised areas. Unsupervised areas include the school grounds and campus, the lunchroom, locker rooms, library, unlocked classrooms, dressing rooms and hallways.

- If a Chromebook is found in an unsupervised area, it will be taken to the Main Office.
- If a student leaves his or her Chromebook unsupervised, they may be subject to losing Chromebook privileges for the remainder of the year.
- Chromebooks are not to be taken to the weight room, gym, lunch/cafeteria, or locker rooms at any time.
- If the Chromebook is stolen due to negligence, the student could be held responsible for the replacement of the Chromebook.

General Precautions

- Students are not to loan their Chromebooks to anyone.
- No food or drink is allowed near the Chromebook while it is in use.
- Students should leave Chromebooks with teachers or other adult when using the restroom.
- Chromebooks must remain free of any writing, drawing, stickers, or labels that are not the property of the Barberton School District.
- Do not stack anything on the Chromebook that could put pressure on the screen. This includes books, notebooks, other Chromebooks and other materials.
- Do not close the screen with papers in-between, this could crack a screen.
- Do not poke the screen.
- Clean the screen only with a soft, dry cloth or anti-static cloth.
- Failure to comply with the General Precautions may result in students losing Chromebook privileges. Students will return to traditional paper/pencil activities and projects.

Chromebook Technical Support

- Should students experience technical issues with the Chromebook, they are to contact their teacher for support.
- If the teacher cannot resolve the issue, the teacher will contact the IT department via the IT Help Desk ticketing system.

Using Your Chromebook at School

Chromebooks are intended for use at school each day. In addition to teacher expectations for Chromebook use, school messages, announcements, calendars and schedules may be accessed using the Chromebook.

- Students are not to use their Chromebook in the classroom until instructed to do so.
- Chromebook privileges can and will be revoked by teachers at any time.
- Chromebooks should be brought to school fully charged and ready for use every day.
- Chromebooks should be with you in all classes; a daily participation grade will be given in every class for having it and for it being charged for use. The exceptions would be any Physical Education class or Woodshop.
- Students are not to use their Chromebooks to charge other mobile devices such as phones and music players.
- If a student forgets a Chromebook on a day a required assignment is completed in class, the final grade for that assignment will be at the teacher's discretion.
- Chromebooks will be used for State testing.

Sound, Music, Games, or Programs

- Sound must be muted at all times unless permission is obtained from the teacher for instructional purposes.
- Students must use the Barberton issued Google Apps for Education account associated with their school email.
- Students may only install and use approved extensions and add-ons apps as directed by their teachers.
- Personal apps, music and games should not be stored on students' BCSD Google Accounts.
- Students are not to access music, video or other digital media as it will slow down the internet.

Inspection

- **Students can have their Chromebooks inspected for content at any time by either a teacher or an administrator.**

Saving Files

- Students will be able to save school-related work using Barberton City School District's Google Apps for Education (GAFE) account (see login information below).
- Each student will have access to their own user account and folder that can be accessed anytime, anywhere via GAFE.
- Student link to GAFE can be found at www.barbertonschools.org under Student Menu > Google Apps Student Log In.

Google Apps Log-In Credentials

- **Email address:** firstname.lastname@barbertonstudents.org
- **Log in:** first name.last name
- **Password:** student ID #

- Do not give your student ID# to anyone, this is a violation and could lead to disciplinary action.
- Do not log into anyone else's Google account, this is academic fraud/tampering and could result in disciplinary action.

Student Assignments

Students are responsible for making up all assignments assigned on the Chromebooks.

Network Connectivity

The Barberton School District makes no guarantee that their network will be up and running 100% of the time. In the rare case that the network is down, the district will not be responsible for lost or missing data.

Acceptable Use

Students must have the district Acceptable Use Policy signed and on file in the high school. If the student and parent have not signed the district policy, they must do so before receiving a Chromebook to use. See district Acceptable Use Policy regarding acceptable use of district computers and network.

Chromebook Violations:

- Accessing, sending, uploading, downloading, or distributing offensive, profane, threatening, pornographic, obscene, or sexually explicit materials.
- Downloading or transmitting multi-player game, illegally obtaining music, or video files (including you tube, google/yahoo video, etc.) using the school network.
- Vandalizing, damaging, or disabling property of the school or another individual or organization.
- Accessing another individual's materials, information, or files without permission.
- Using the network or Internet for commercial, political campaign, or financial gain purposes.
- Releasing files, home address, personal phone numbers, passwords, or other vital accessing information to others.
- Promoting or soliciting for illegal activities.
- Attempting to repair, remove or install hardware components reserved for an authorized service technician.
- Violating copyright or other protected material laws.
- Subscribing to mailing lists, mass email messages, games, or other services that generate several messages that can slow the system and waste other users' time and access.
- Intentionally wasting school resources.

Teacher and administration discretion will be used to determine the consequences of any Chromebook infraction and may result in any of the following consequences: suspension of Chromebook use, referral to law enforcement authorities, and/or possible long term suspension or recommended expulsion from school.

Process for Reporting a Stolen/Lost Device

- Call the police for stolen devices. Please make sure you identify for them the type of device (Chromebook) and that it is a Barberton City School District owned device.
- Contact building principal or other administrator.
- The BHS school resource officer will assist building principals in recovery attempts.
- Students may be provided with a temporary/replacement device. If this is a recurring issue, students may not be permitted to take device home.
- If/when device is recovered, it will be returned to inventory.

Process for Reporting a Damaged Device

- Students should report damage to a teacher who can enter a Help Desk ticket.
- Tech Department will replace/repair if possible as quickly as they can.
- Tech Department will notify principals of repair or replacement cost if applicable.

Student Pledge

1. I will take good care of the Chromebook devices I am assigned and know that I will be issued the same Chromebook each year.
2. I will bring my Chromebook to school charged and ready for use daily.
3. I will not use my Chromebook to charge other devices.
4. I will never leave the Chromebook unattended.
5. I will never loan out my Chromebook to other individuals.
6. I will keep my Chromebook in a secure place at all times.
7. I will keep food and beverages away from my Chromebook.
8. I will not disassemble any part of my Chromebook or attempt any repairs.
9. I will protect my Chromebook by carrying it carefully and leave it in the case provided when not in use.
10. I will use my Chromebook in ways that are appropriate and educational.
11. I will not place decorations (such as stickers, markers, etc.) on the Chromebook.
12. I will not deface the identification sticker on any Chromebook.
13. I understand that my Chromebook is subject to inspection at any time without notice and remains the property of the Barberton School District.
14. I will follow the policies outlined in the Chromebook Policies and district Acceptable Use Policy.
15. I will report a lost, stolen or damaged device to my teacher immediately.

- 16.I will be responsible for all damage or loss caused by neglect or abuse.
- 17.I agree to pay for the replacement Chromebook and/or case in accordance with the above policy in the event any of these items are lost or stolen.
- 18.I agree to return the District Chromebook and accessories at the end of each year, or if I leave the district, in good condition.
- 19.I will complete all assignments that are to be done using the Chromebook.
- 20.I understand that this policy is subject to change, it is my responsibility to be aware of any and all changes. Students and parents will be notified of any change.

PROGRESS BOOK

The Barberton City School District has implemented the parental access feature of our web-based grade book, Progress Book. Your child's classroom teachers have been offered the opportunity to post assignments, grades, messages, and homework to a secure Internet site for you to view. Each parent will be given a unique username and password. To access this information you need to use a computer that has Internet access, and you need to use Internet Explorer to access the Internet. This account is accessible 24 hours a day. If you do not have internet access at home, you should be able to go to any public library and access this site from one of their computers.

Create an Account

To create an account, parents/students will need Internet access and the following information: Go to <https://pa.neonet.org>

1. (the "s" after http means secure)
2. Click on Barberton School District
3. Registration Key (issued by district, not case sensitive)
4. Student Legal Name
5. Student Date of Birth
6. Active email account*

*User accounts cannot be created without an email account.

User Name: You will be asked to create a User Name – User names must be letters and numbers and 6 to 50 characters. You cannot change your user name once you register.

Passwords: Passwords must contain 1 letter, 1 number, and 8 to 50 characters, are case sensitive and cannot match user name.

Accessing an account:

1. If you forget your user name or password, click, "can't access your account?"
2. For security purposes, if you are unsuccessful after 10 attempts to log into your account, the system automatically locks your account for 10 minutes.

3. If the school district locks a student's account and the student tries to log in, the student receives a message stating that his/her account is locked. If a parent tries to log in, the student's icon is disabled, and a hover tip displays stating the account is locked.
4. If the school district disables your account and you try to log in, a message appears on the Login screen stating your account is disabled.

GRADING / RANKING

Outstanding student achievement will be recognized with the distinctions of Cum Laude, Magna Cum Laude, and Summa Cum Laude. The following chart illustrates how the grade point average will be calculated for all students.

Classroom Average	Grade	Regular	Honors	AP/CCP
93 - 100	A	4.00	4.5	5.0
90 - 92	A-	3.7	4.2	4.7
87 - 89	B+	3.34	3.8	4.3
83 - 86	B	3.00	3.5	4.0
80 - 82	B-	2.7	3.2	3.7
77- 79	C+	2.34	2.8	3.3
73 - 76	C	2.00	2.5	3.0
70 - 72	C-	1.7	2.2	2.7
67 - 69	D+	1.34	1.3	1.3
63 - 66	D	1.00	1.0	1.0
60 - 62	D-	0.7	0.7	0.7
59 and below	F	0.00	0.0	0.0

*A grades will earn an additional .25 Bonus Units for the semester or .50 Bonus Units for the year.

Along with the GPA, students will earn Bonus Units for choosing classes of greater difficulty. The combination of GPA and Bonus Units will determine qualification for the Cum Laude distinctions. These are the courses that earn Bonus Units:

- Each Honors course completed will be given 1 Bonus Unit per year (12 possible courses).
- Each Post-Secondary course will be given 1 Bonus Unit per semester (Number varies).
- Each Advanced Placement course will be given 3 Bonus Units per year (9 possible courses).

Criteria to Qualify for a Cum Laude Designation

Cum Laude “with honor” (direct translation: “with praise”)	Magna Cum Laude “with great honor” (direct translation: “with great praise”)	Summa Cum Laude “with highest honor” (direct translation: “with highest praise”)
3.7– 4.0 GPA Academic Points:1	4.01 – 4.29 GPA Academic Points: 3	4.3 and above Academic Points: 5

Academic Point Values

AP Courses From List Below	Early College (EC) and College Credit Plus (CCP)	AIR Points (Five Tests)	ACT Score	Career Tech																
<p>(Each course is worth 1 Academic Point)* AP English 12 AP Calculus AP Biology AP Chemistry AP US History AP Government AP Euro History AP Economics AP Spanish AP Art</p> <p>*Academic Points will not be given for AP courses earning a D+ or below</p>	<p>(Each course taken is worth .25 Academic Point)* Academic Points will be given for earning grades A through C- in any CCP or EC course.</p> <p>*Academic Points will not be given for CCP and EC courses earning a D+ or below.</p>	<p>Academic Points will be earned for accumulating points on the AIR tests or alternative assessments*.</p> <table border="1"> <thead> <tr> <th>AIR Points</th> <th>Acad Points</th> </tr> </thead> <tbody> <tr> <td>20-25</td> <td>3</td> </tr> <tr> <td>19-16</td> <td>2</td> </tr> <tr> <td>15</td> <td>1</td> </tr> </tbody> </table>	AIR Points	Acad Points	20-25	3	19-16	2	15	1	<p>Academic Points will be earned towards the cum laude system for the following ACT Scores.</p> <table border="1"> <thead> <tr> <th>ACT Score</th> <th>Acad Points</th> </tr> </thead> <tbody> <tr> <td>30-36</td> <td>3</td> </tr> <tr> <td>25-29</td> <td>2</td> </tr> <tr> <td>21-24</td> <td>1</td> </tr> </tbody> </table>	ACT Score	Acad Points	30-36	3	25-29	2	21-24	1	<p>Academic Points will be earned towards the cum laude system for following:</p> <p>Complete Career Tech Program * (Two year program or one year STNA) 0.5 points</p> <p>Earn an Ohio Means Jobs Readiness Seal 0.5 points</p> <p>Pass certification 0.5 points</p>
		AIR Points	Acad Points																	
20-25	3																			
19-16	2																			
15	1																			
ACT Score	Acad Points																			
30-36	3																			
25-29	2																			
21-24	1																			
<p>*Alternatively assessed students.</p>																				

Students in the class of 2021 and 2022 will continue on the unweighted scale and current laude system. Students in the class of 2021 and 2022 can request weighted transcripts.

Students can easily track their own Bonus Units and progress toward their individual goals.

GRADES

Final averages are calculated by averaging the first nine-week percentage and the second nine-week percentage. Each student will take a nine week assessment as part of each quarter grade.

AFTER SCHOOL GRAD POINT

The **After School Grad Point program** is an alternative school program that takes place after the regular school day in BHS's computer lab (room A223).

- * Program times are from **2:45PM-5:15PM and run on Tuesday, Wednesday and Thursday ONLY**. Students are to arrive no earlier than 2:40 p.m. at the Main Entrance (Barber Road). No entry after 3:15 p.m. without prior approval.
- * Placement into the program is done by **administrative discretion ONLY**.
- * Once placed into the program students must sign an agreement indicating they **MUST** follow strict behavior, academic and attendance rules and regulations or face consequences by the school administration and/or possible referral to the Superintendent for additional consequences.

Consequences include, but are NOT limited to the following:

- Out of school suspension
- Referral to Superintendent (if placement was in lieu of)
- Truancy charges

OHIO MEANS JOBS

Web sight www.ohiomeansjobs.com. When you register an account you will be able to create an employment plan, save jobs, build a resume, and more.

PBIS (Positive Behavior Intervention Support)

Is a **state initiative** that was officially implemented by the District during the 2014-2015 school year.

For the last several years **Barberton High School** and the Barberton City School District have been fully committed to providing a system of **POSITIVE feedback and rewards** to students for continued **appropriate, improved and extraordinary behaviors**.

Here at **BHS** we have directly aligned the **PBIS** initiative to the **School and District initiative** and have added relevant aspects of **Do Your Job (Top 10 Employability Skills)** as well.

Students showing constant appropriate behaviors, improved behaviors and extraordinary behaviors-will receive recognition and rewards:

- Magic Messages**
- Positive Phone calls/Emails home**
- Recognition on District website and social media**
- Positive Postcard home**
- Magic Money (to be turned in for gift card(s) drawing etc.)**
- Many other awards that teachers and/or teams provide**
- *BHS has shown continued success by significantly reducing discipline referrals while increasing PBIS referrals over the last several school years.**

There are 3 basic tiers to PBIS. Because of our significant progress we have already taken steps toward moving into Tier II!

***BHS STAFF and ADMINISTRATION appreciate all the PARENT support and are SO PROUD of the progress the STUDENTS have made through this process.**

ACT TEST INFORMATION

Test Date	Time	Deadline to Register
September 12, 2020	8:00 am	August 14, 2020
October 24, 2020	8:00 am	September 18, 2020
December 12, 2020	8:00 am	November 6, 2020
February 6, 2021	8:00 am	January 8, 2021
April 17, 2021	8:00 am	March 12, 2021
June 12, 2021	8:00 am	May 7, 2021
July 17, 2021	8:00 am	June 18, 2021

Junior ACT Test Date February 23, 2021

PSAT TEST INFORMATION

Given at Barberton High School Wednesday, October 14, 2020 at 8:00 a.m. for sophomores and juniors. Deadline to register is September 14, 2020 to the Guidance Office.

COLLEGE CREDIT PLUS PROGRAM

Families that want their student to participate in the Post-Secondary (college classes in high school) Program must notify the Guidance Office of their intent

by April 1st. A mandatory meeting will be set up by the Universities along with an agreement form.

ADVANCE PLACEMENT TESTING

AP Testing requires a \$94.00 fee. Students who are on free or reduced lunch may apply for a fee waiver. Even students who do not qualify for free or reduced lunch may have their fees paid through a grant from the Barberton Community Foundation. If student signs up and does not take test, the student may be required to reimburse for the cost of the test. See the Guidance Department for more information. Test dates for AP will be May 3, 2021 – May 13, 2021.

FINAL EXAMS

Students who have an excused absence or are suspended during final exams will be permitted to make up the exams on the designated make-up day or at the discretion of the principal. Students who are on vacation during exam weeks will make up exams at the discretion of the principal. Students who are unexcused (truant) from school during final exams will not be permitted to take the exam.

EARLY GRADUATION

The Board of Education acknowledges that some students are pursuing educational goals which include graduating from high school at an earlier date than their designated class. Students wishing to be considered for early graduation must comply with the following procedures:

- A. Complete early graduation application form (from the Guidance Office).
- B. Attend an "Intent to Graduate early" meeting with parents/guardians and the appropriate counselor.
- C. Complete the high school curriculum/graduation requirements.
- D. Complete ten hours of service learning experience.
- E. Meet state requirements.

Applications for early graduation will be submitted to the high school principal in accordance with school regulations. The principal may honor this request if all conditions for early graduation are met and the student fulfills his/her graduation requirements.

The students graduating at the end of the first semester will not be permitted to attend any senior activities or participate in any extra-curricular programs second semester. Early graduates may participate in the June graduation ceremonies. Early graduates may apply for any available scholarship opportunities.

GRADUATION REQUIREMENTS

Credits:

Each student must earn at least 21 credits during his/her high school years in order to be eligible for graduation. (Take note regarding grade level classifications: Starting with the 2021-2022 school year, students must earn 5 credits to become classified as a 10th grader, 10 credits for 11th grade classification, and 14 credits for 12th grade classification.) Within those 21 credits, students must successfully complete the following:

Number Earned

English	4 credits	_____
Math	4 credits	_____
Social Studies	3 credits	_____
Science	3 credits	_____
Health	½ credit	_____
Phys. Ed. Or qualify for PE Exemptions	½ credit	_____
Fine Arts	1 credit	_____
Communications	½ credit	_____
Economics	½ credit	_____
Elective (this will vary from student to student for some will use the PE exemption, some won't)	4 – 5 credits	_____

20/20 Pathway:

Students must have a minimum of 20 credits in specific subjects, instruction in economics, financial literacy and 2 semesters of fine arts. Refer to the requirements at the career pathway link www.barbertonschools.org.

Community Service: Hours completed? _____

Ten (10) hours of community service is also a Board of Education requirement for graduation. Hours must be accumulated between May 1st of their 11th grade year and April 15th of the senior year.

AIR Test Class of 2018 and beyond

Beginning with the Class of 2018 – or those who are 9th graders on or after July 1, 2014 – all students will now take State required AIR tests. Please refer to the school website, your guidance counselor or the Senior Assistant Principal for information on graduation requirements.

Students studying Advanced Placement (AP), International Baccalaureate (IB) or taking dual enrollment courses in physical science, American history or American government may take assessments aligned to those courses in place of end-of-course exams to avoid double testing.

18 points on state tests

For each of the seven end-of-course state tests, a student earns one to five graduation points. Students have the potential to earn a total of 35 points. To meet this graduation option, a student must earn a minimum number of 18 points from all tests. A score of 3 is considered proficient. Students will be required to retake test until considered proficient.

Each exam has a before and after component and each exam is one to three units in length, the score for the end of course exam is a combination of the two before and after component. The student may earn the following points on each exam.

Advanced Level = 5 points
Accelerated Level = 4 points
Proficient Level = 3 points
Basic Level = 2 points
Limited Level = 1 point

Additionally, all students will take a nationally recognized college admission exam (such as ACT) in 11th grade. The State of Ohio will now pick up the cost of the examination, enabling many more students to know if they are ready for college and to see it as an option.

Seniors-have you met your graduation requirements???

GRADUATION, DIPLOMA & OTHER SENIOR ACTIVITIES

Revised B.O.E. Policy 5460

To participate in the graduation ceremony and to receive a diploma, a student must:

1. Meet all State requirements, to include successfully passing all sections of the Ohio Graduation Test;
2. Have earned a minimum of twenty-one (21) credits at or recognized by Barberton High School;
3. Successfully complete all local requirements (including ten hours of service learning experience).

Important Senior Information Class of 2021

Requirements to attend Homecoming October 3, 2020

- Passing ALL classes
- NO OSS (During senior year)
- Cannot have 10 or more days of ISS
- Satisfactory school attendance (NO EXCESSIVE UNEXCUSED ABSENCES)
- Dance Contract

Senior Picture Due: Students are required to have picture taken on picture day on **Tuesday, September 15, 2020** and retake day **Monday, November 9, 2020** to save a spot in the yearbook. Senior Group picture will be taken on **Thursday, May 20, 2021 at 8:00 am**. They can turn in a senior picture by **January 15, 2021**.

Requirements to attend Prom May 1, 2021

*All the following MUST be turned in or completed by **April 15, 2021***

- *ALL Ten service hours*
- *NO OSS (During senior year)*
- *Cannot have 10 or more days of ISS*
- *Passing ALL classes*
- *Satisfactory school attendance (NO EXCESSIVE UNEXCUSED ABSENCES)*
- *All school fees paid*
- *Dance Contract*

Requirements for Early Release May 7, 2021

- On track for graduation
- Passing all classes
- Does not need courses in Grad Point
- No discipline issues. NO OSS (During senior year)
- ALL ten (10) service hours complete and turned in by April 15th.
- All school fees paid
- Satisfactory school attendance. No more than 10 days of unexcused absences second semester.
- Have all points needed on state tests, including 4 points in English and 4 points in math OR have the alternative path solidly in place.

Seniors last day for those who do not meet the above criteria will be May 21, 2021.

Failure to meet any of these requirements will result in attending school until graduation.

Senior Exams: May 5, 6, 7, 2021 Graduation Rehearsal: May 20, 2021 at 8:00 am Graduation: May 21, 2021 (Tentative)

You will not receive your diploma if your fees have not been paid.

To receive updates of important information concerning your senior year:

Text the message @63kbg3 to 81010

SECTION IV- STUDENT ACTIVITIES

CLUBS AND ACTIVITIES

Any group or individual wishing to establish a school organization should present to the administration a written description of the purpose, organizational structure, and name of sponsor. Approval will be based upon demonstrated student interest and the manner in which the organization could be fit into the Barberton High School co-curricular structure.

FIELD TRIPS/OUTSIDE CLASS ACTIVITIES

A student must be in good standing (academically, behaviorally and in attendance) in order to participate or attend as a spectator in selected school activities and field trips. The following criteria will be looked at each grading period to determine eligibility:

Academics – a student must be passing 5 ONE credit classes in a 9 week grading period.

Discipline – a student may not have received OSS during the semester a 9 week grading period.

Attendance – Absences may not exceed 5 unexcused or 10 tardies in a grading period (or 10 unexcused or 15 tardies for a semester). Excessive excused absences may also be looked at on an individual basis.

Any disciplinary action received on a previous field trip/activity may exempt a student for the remainder of the year.

Additional disciplinary action may be taken with the coach or advisor up to and including missing game(s) or activity(ies).

BHS Administration reserves the right to make the final determination of eligibility.

ACADEMIC ELIGIBILITY

Barberton High School provides a variety of athletic activities in which students may participate provided they meet eligibility requirements established by the Board and by the Ohio High School Athletic Association (OHSAA). Participation in these activities is a privilege and not a right, and students may be prohibited from all or part of their participation in such activities by authorized school personnel without further notice, hearing and/or appeal rights in accordance with Board Policy 5610.05. You can find District Policies (2430 and 2431) for Academic Eligibility on the web site.

For further information on any athletic activity, contact the Athletic Director at 330753-1084 ext. 25402.

TEAMS, SPORTS AND CLUBS

JOIN THE WINNING TRADITION: Support Magic Pride -- get involved! The following athletic opportunities are open to all high school students:

BOYS SPORTS:	GIRLS SPORTS:	OPEN TO ALL:
Baseball (Var. & JV, Fr.)	Softball (Var. & JV)	Cheerleading (Var. & JV)
Basketball (Var. & JV, Fr.)	Basketball (Var. & JV, Fr.)	Golf
Cross Country	Cross Country	Wrestling (Var. & JV)
Football (Var. & JV, Fr.)	Volleyball (Var. & JV, Fr.)	Bowling
Soccer (Var. & JV)	Soccer (Var. & JV)	
Swimming	Swimming	
Tennis	Tennis	
Track & Field	Track & Field	

****Note:** See a principal or guidance counselor if you have eligibility questions. A wide variety of clubs may be available for student participation and certain activities are available for credit toward graduation.

Academic Challenge	DECA	Origami Club
Anamei	Drug Free Club of America	PenOhio
Antibullying Club	ESports	Ski Club
Art Club	Foreign Language Club	Skills USA
Band	Gymnastics	Student Council
Board Game	Hiking	TAC
Business Professionals of America	Key Club	Upward Bound
CIGAM	Knitting	Video Club
Debate	Math Club	
	National Honor Society	

ASSEMBLY PROGRAMS

Pep rallies are held in the varsity show gym. Attendance at these events is mandatory. The principal's permission must be obtained before an assembly may be presented by a school club, group, or person.

DANCES

Throughout the school year, Student Council organizes dances for our students.

Some of our dances are for BHS students only. For other dances (Prom, Homecoming), we allow students from other schools to attend. **NO GUESTS OVER**

THE AGE OF 20 OR MIDDLE SCHOOL STUDENTS WILL BE PERMITTED TO ATTEND ANY BHS DANCES. If someone wishes to attend a dance, that person must be accompanied by a current BHS student and complete an out of school guest form at least one week prior to the dance. The form must be signed by both parties involved, the parents of both the BHS student and the non-BHS student, and the principal (or former principal) of the non-BHS student.

In order to promote a healthy, safe, and enjoyable evening for all students, the following procedures will be in place for all dances. All parents and students must sign this agreement. It must be filled out completely **PRIOR** to purchasing a dance ticket. Any incomplete forms or forms suspected of being forged will not be accepted. Barberton High School encourages families to discuss these rules together with their student and to copy this document for future reference.

Barberton High School Dance Policy

Students will receive a wrist band when entering the dance. If a student is caught grinding or dancing inappropriately, the wristband will be cut. This will serve as a warning to the student. If a chaperone/administrator sees a student dancing inappropriately and they have already received their warning (no wristband), they will be asked to leave the dance. No refunds will be given to the student and the Parent/Guardian will be notified by the phone number(s) provided.

- Every dancer must be in a vertical(standing) position-“The Vertical Rule.” No moshing, crowd surfing, slam dancing or other forms of unsafe dance permitted.
- Face to face preferred but not mandatory. Front to back acceptable with no bending or leaning over.
- No inappropriate touching (i.e. fondling, groping of private areas etc.)
- No “making out” (no overt and/or prolonged public displays of affection).
- Both feet on the floor while in front to back or face to face style of dancing.
- Hands on waists or shoulders only.

This form serves as a warning. Students who do not adhere to the policy may be dismissed from the dance, with no refund given.

By signing below, I understand and agree to the above mentioned guidelines. I also understand that I will forfeit my/my guests’ admission

cost(s) to the dance and be removed from the dance if I or my guest violates these rules.

DEPARTURE FROM SCHOOL

Students not involved in a school-sponsored activity or under the supervision of a staff member must leave the school building by 2:40 p.m. Loitering in or around the building is not permitted. Students may be subject to disciplinary action if they are found in the building after 2:45 p.m. Students must make arrangements for transportation prior to the end of the school day.

TRANSPORTATION

At this time transportation has been suspended for high school students to and from school.

The School provides transportation for all students who live farther than one mile from school. The transportation schedule and routes are available by contacting the Bus Coordinator at 330-753-1025 ext. 13141.

Students may only ride assigned buses and must board and depart from the bus at assigned bus stops. Students will not be permitted to ride unassigned buses for any reason other than an emergency, except as approved by the Principal.

Students who are riding to and from school on District-provided transportation must follow all basic safety rules.

BUS MISCONDUCT

- A. The State Board of Education regulations provide for the suspension, expulsion, and immediate removal of a pupil from school bus riding privileges.
- B. Student adherence to high standards of conduct while waiting for the bus, entering the bus, riding on the bus, and exiting the bus are very necessary to insure the safe operation of our school buses and to prevent personal injury to the student riders, bus driver, and general public.
- C. Problems must be dealt with immediately, and discipline will be according to the severity of the misconduct to insure the continual safe operation of our school buses.
- D. The school principal or assistant principal will deal with each breach of good conduct on an individual basis and may issue punishment as mild as a warning or as severe as revocation of bus privileges for all or part of

a school year. The principal or assistant principal shall comply with Board Policy 5610.04.

BUS MISCONDUCT GENERAL CONSEQUENCES

1st step for minor offenses – call home

2nd step referral to school administration – discretion of administration.

3rd step – consequences from school administration that could result in removal from the bus depending on severity of violation.

BUS CODE OF CONDUCT

- A. The school bus driver shall be in charge of the bus at all times and shall be responsible for order.
- B. While riding on a school bus, reasonable conversation is permissible and may be regulated by the school bus driver.
- C. Bus students will ride only on their assigned buses; students must board their assigned bus at the stop location indicated on their bus pass. Their bus pass must be in their possession when riding the bus.
- D. Students not authorized for the use of bus transportation will not be allowed to ride a school bus under any circumstances.
- E. Authorized bus students may be allowed to get off their assigned bus at other authorized stops provided the parents have provided the principal with a signed written request to do so. The principal will then sign the slip if he/she approves the request and will give the signed request to the involved bus driver when the authorized student boards the bus. If the principal disapproves the request, he/she will notify the parents. The bus driver will give the signed and approved requests to the bus coordinator at the end of his or her run and the signed request will be kept on file until the end of the school year.
- F. The principal may, when circumstances warrant, allow an authorized bus student to ride a bus other than his assigned one. The principal must provide the bus driver, whose bus the student is going to ride home on, a signed statement authorizing the deviation and inform the driver of the stop the student is to be released from the bus. This authorization must always be in writing and signed by the principal. The principal is responsible to insure that no bus is overloaded and that no bus deviates from its approved route.
- G. Nothing shall be thrown out of the bus windows. Nothing can be held so it extends out of the window. All parts of the students' bodies shall be kept inside the school bus at all times.
- H. No student bus riders will smoke, light matches, or explode fireworks of any kind while on a school bus.

- I. No food or beverage will be consumed on the bus at any time.
- J. Students will not leave any litter on the bus or throw anything inside the bus.
- K. Students shall take their seat immediately upon entry of the bus and shall remain seated until the bus is stopped at their stop for departure.
- L. Seats may be assigned by the driver to maintain order and for any other reason he or she deems necessary. If necessary, the driver may use the level of physical restraint that is reasonably necessary to maintain order and insure the safe transportation of students.
- M. Profane, indecent, or obscene language, written or verbal, directed toward school personnel, students or the general public, to include use of obscene gestures, pictures, and signs, is not allowed.
- N. Student conduct at the assigned bus stop will be according to the rules of conduct at their school of attendance. Students will remain on the public sidewalk or median strip and remain off of private property.
- O. Students will not throw anything at a school bus before entering or after exiting the bus.
- P. Students will not take hold of the outside of the bus for any reason, to get a ride, as horseplay, or pushing other students into the sides, front or rear of the bus before entering or after exiting the bus.
- Q. Students will not tear seats or cause any kind of damage to the bus.
- R. Repeated or flagrant violations of any school rules or accepted standards of school behavior will not be allowed.

Barberton High School - ALMA MATER

Alma Mater, dear Barberton
Alma Mater brave and strong,
Alma Mater, we hail thee
Through all the ages long.
Alma Mater, dear Barberton
As we read thy story o'er
We revere thee and cheer thee
As we sing thy praise once more.